



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional agreement 2016-2021 between programme countries

#### [Minimum requirements]

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Istanbul Kültür University	TRISTANBU 19	International Office Ataköy Campus, D-100 Yanyol, Bakırköy, 34158, Istanbul <a href="mailto:erasmus@iku.edu.tr">erasmus@iku.edu.tr</a>  Seçkin Taygun Altıntaş Erasmus Institutional Coordinator E-mail : <a href="mailto:s.altintas@iku.edu.tr">s.altintas@iku.edu.tr</a> Tel: +90 212 498 44 66	<a href="https://www.iku.edu.tr/ENG/1/1/university.html">https://www.iku.edu.tr/ENG/1/1/university.html</a>  Academic Package: <a href="https://www.iku.edu.tr/EN/ects.php">https://www.iku.edu.tr/EN/ects.php</a>





[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

**\*Involved programmes at SK ZILINA01:**

0730, 0732: Bachelor Civil Engineering Coordinator: Assoc. Prof. Peter Koteš, PhD. [kotes@fstav.uniza.sk](mailto:kotes@fstav.uniza.sk)

[http://svf.uniza.sk/index.php?option=com\\_content&view=category&layout=blog&id=45&Itemid=62&lang=en](http://svf.uniza.sk/index.php?option=com_content&view=category&layout=blog&id=45&Itemid=62&lang=en)

### Teachers and staff:

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching  [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
SK ZILINA01	TR ISTANBU19	0732*	Civil Engineering	4 x 5 days	2 x 5 days
		0730*	Architecture*	4 x 5 days	2 x 5 days
TR ISTANBU1 9	SK ZILINA01	0732*	Building and civil engineering	4 x 5 days	2 x 5 days
		0730*	Architecture and construction*	4 x 5 days	2 x 5 days

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution  [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level <sup>2</sup>	
				Student Mobility for Studies	Staff Mobility for Teaching

<sup>2</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

				[Minimum recommended level: B1]	[Minimum recommended level: B2]
SK ZILINA01	Engineering	English	English/Slovak	B2 (EN certificate required)	B2 English
TR ISTANBU19	Engineering	English	English / Turkish	B2 English	B2 English

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page]*.

#### D. Additional requirements

SK ZILINA01	<ul style="list-style-type: none"> <li>- The University of Žilina does not have selection criteria for incoming students and staff. We rely on each partner university selecting their student/staff according to their national Erasmus selection criteria. All staff and students will be accepted in accordance with the Erasmus Inter-Institutional Agreement.</li> <li>- Students with disabilities could be accepted after the consultation with the International Office staff. There are non-barrier rooms available in some dorms.</li> <li>- Information for Disabled Students <a href="mailto:janka.sestakova@fstav.uniza.sk">janka.sestakova@fstav.uniza.sk</a>.</li> </ul>

#### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
SK ZILINA01	15 June	30 November
TR ISTANBU19	15 <sup>th</sup> June	15 <sup>th</sup> November

*[\* to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within 4 weeks
3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1.



Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

### 1. Grading systems of the institutions

#### **TR ISTANBU19**

You may find the informations for Grading System of IKU;

<https://www.iku.edu.tr/EN/ectsikuinfo.html>

#### **SK ZILINA 01**

*[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide<sup>3</sup>. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]*

**Grading system** at the University of Zilina:

Známka (klasifikačný stupeň) ECTS grade	Slovná klasifikácia a jej definícia Grading system in words	Rozsah znalostí (%) Points	Numerická hodnota Mark
A	Výborne (vynikajúce výsledky) Excellent	93 – 100	1
B	Veľmi dobre (nadpriemerné výsledky) Very Good	85 – 92	1,5
C	Dobre (priemerné výsledky) Good	77 – 84	2
D	Uspokojivo (prijateľné výsledky) Satisfactory	69 – 76	2,5
E	Dostatočne (výsledky spĺňajú minimálne kritéria) Sufficient	61 – 68	3
FX	Nedostatočne (vyžaduje sa ďalšia práca) Insufficient	menej ako 61 less than 61	4

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the

<sup>3</sup> [http://ec.europa.eu/education/tools/docs/ects-guide\\_en.pdf](http://ec.europa.eu/education/tools/docs/ects-guide_en.pdf)

requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SK ZILINA01	Erasmus contact person: Mrs Lenka Kuzmova, International and PR Office, T.:+421 41 5135133 E-mail: <a href="mailto:lenka.kuzmova@uniza.sk">lenka.kuzmova@uniza.sk</a> Faculty contact person for student, teaching and staff mobility: Jozefína Bezilová T.: +421 41 513 5503 E-mail: <a href="mailto:bezilova@fstav.uniza.sk">bezilova@fstav.uniza.sk</a>	<a href="http://www.euraxess.sk/user/documents/Euraxess/navigation-entry_and_stay_EN-2014-03.pdf">http://www.euraxess.sk/user/documents/Euraxess/navigation-entry_and_stay_EN-2014-03.pdf</a>
TR ISTANBU19	<b>Ecem Baloğlu</b> <b>International Office</b> Incoming Students  E-mail : <a href="mailto:e.baloglu@iku.edu.tr">e.baloglu@iku.edu.tr</a> Tel: +90 212 498 4056	<a href="https://www.iku.edu.tr/ENG/15/2390/visa-residence-permit.html">https://www.iku.edu.tr/ENG/15/2390/visa-residence-permit.html</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SK ZILINA01	Erasmus contact person: Mrs Lenka Kuzmova, International and PR Office, T.:+421 41 5135133 E-mail: <a href="mailto:lenka.kuzmova@uniza.sk">lenka.kuzmova@uniza.sk</a>	<a href="http://www.euraxess.sk/user/documents/Euraxess/navigation-entry_and_stay_EN-2014-03.pdf">http://www.euraxess.sk/user/documents/Euraxess/navigation-entry_and_stay_EN-2014-03.pdf</a>
TR ISTANBU19	<b>Ecem Baloğlu</b> <b>International Office</b> Incoming Students  E-mail : <a href="mailto:e.baloglu@iku.edu.tr">e.baloglu@iku.edu.tr</a> Tel: +90 212 498 4056	<a href="http://www.iku.edu.tr/ENG/15/2421/mobility-procedures.html">http://www.iku.edu.tr/ENG/15/2421/mobility-procedures.html</a>

- In the case of students from the European Economic Area, they must obtain the European Health Insurance Card in their country of origin, prior to departure.
- Students not fitting into the category detailed in a) must obtain private insurance.
- Students have to obtain other insurances (i.e. accidents, liability insurances) if such is needed to attend courses selected within Learning Agreement.
- Exchange students are not given insurance cover automatically, unless specified.

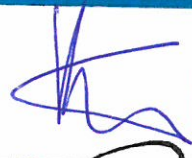


#### 4. Housing

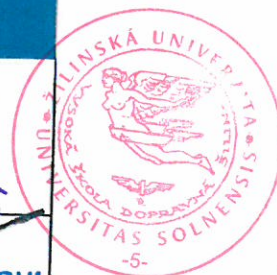
The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SK ZILINA01	Faculty contact person for student, teaching and staff mobility: <a href="https://www.uniza.sk/document/InfoErasmusUniZA20152016.pdf">https://www.uniza.sk/document/InfoErasmusUniZA20152016.pdf</a>	<a href="https://www.uniza.sk/document/UBYTOVANI-E-STRAVOVANIE-SPORT.pdf">https://www.uniza.sk/document/UBYTOVANI-E-STRAVOVANIE-SPORT.pdf</a> <a href="https://www.uniza.sk/document/GUIDE-2015-en.pdf">https://www.uniza.sk/document/GUIDE-2015-en.pdf</a>
TR ISTANBU19	erasmus@iku.edu.tr	<a href="https://www.iku.edu.tr/ENG/15/2391/accommodation.html">https://www.iku.edu.tr/ENG/15/2391/accommodation.html</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>4</sup>
SK ZILINA01	prof. Ing. Josef Vičan, PhD. - Dean Faculty of Civil Engineering	13.07.2018	
TR ISTANBU19	Seçkin Taygun Altıntaş Erasmus Institutional Coordinator	09.04.2018	  www.iku.edu.tr



<sup>4</sup> Scanned signatures are accepted