



Erasmus+ Programme

Key Action 1

- Mobility for learners and staff -

Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021

between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details[4] (email, phone)	Website (eg. of the course catalogue)
Università degli Studi Roma Tre	I ROMA16	European Student Mobility Programmes Office e-mail: erasmus.agreements@uniroma3.it ph: +390657332746 fax: +390657332330 Postal address: Via Ostiense 159 – 00154 Roma - Italia	http://www.uniroma3.it https://portalestudentes3.uniroma3.it/esse3/Home.do http://www.uniroma3.it/offerta13.php
ISTANBUL KÜLTÜR UNIVERSİTESİ	TR ISTANBU19	Burcu Atalay-Emre, M.A. b.atalay@iku.edu.tr , eic@iku.edu.tr European and International Center, Ataköy Campus, D-100 Yanyol, Bakırköy, 34156, Istanbul. Agreements: agreements-eic@iku.edu.tr Outgoing: eic-sts-out@iku.edu.tr Staff: staffmobil-eic@iku.edu.tr Incomings: eic-sts-in@iku.edu.tr	www.iku.edu.tr/eic

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods Student Mobility for Studies [total number of months of the study periods or average duration*]
I ROMA16	TR ISTANBU19	0731	Architecture and town planning	2, 3	3 students x 10 months (30)

TR ISTANBU19	I ROMA16	0731	Architecture and town planning	2, 3	2 students x 10 months (20)
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FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days]	Staff Mobility for Training
I ROMA16	TR ISTANBU19	0731	Architecture and town planning	1 x 5 days (5)	
TR ISTANBU19	I ROMA16	0731	Architecture and town planning	1 x 5 days (5)	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level[2]	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
I ROMA16		Italian		B1	B2
TR ISTANBU19		Turkish	English	B2 (English)	N/A

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

Students with disabilities Office: <http://host.uniroma3.it/uffici/accoglienzadisabili>

Additional requirements:

TR ISTANBU 19 is able to receive students and staff with disabilities. This can be discussed before each nomination.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
I ROMA 16	June 15th	November 15th
TR ISTANBU19	Application Deadline: June 15th	Application Deadline: November 15th

2. The receiving institution will send its decision within 6 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1.

In the event of such notice being given, all existing commitments to staff or students will be fulfilled.

Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

Institution [Erasmus code]	Information
I ROMA16	<p>The credits mentioned in Roma Tre transcripts are equal to ECTS. One credit represents 25 hours of study, with one full time academic year consisting of 60 ECTS credits. The grading system used at the University Roma Tre is the national grading system:</p> <ul style="list-style-type: none"> • Passing grades for each exam or learning activity can range from 18 to 30. The highest possible grade is 30 e lode (30L). For some exams and activities there is no grade, but only "pass" (IDONEO). • Graduation grades can range from 66 to 110. The highest possible grade is 110/110 with honours. The final graduation mark depends on the average of exams grades and the academic value of the thesis and of its defense; the latter is evaluated by a commission of members of the Faculty. <p>More information can be found at the web-site: http://www.cimea.it/default.aspx?IDC=135 . <i>Statistical distribution of grades can be found at the following link:</i> http://europa.uniroma3.it/reliint_nuovo/sito_2005/view.asp?id=199</p>
TR ISTANBU19	http://www.iku.edu.tr/EN/ectsikuinfo.html#

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I ROMA16	<p>incoming.students@uniroma3.it ph: +390657332329/328 fax: +390657332330</p>	http://europa.uniroma3.it/reliint_nuovo/sito_2005/view.asp?id=224
TR ISTANBU19	eic-sts-in@iku.edu.tr	www.iku.edu.tr/eic-visa

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I ROMA16	incoming.students@uniroma3.it ph: +390657332329/328 fax: +390657332330	http://europa.uniroma3.it/progeustud
TR ISTANBU19	eic-sts-in@iku.edu.tr	www.iku.edu.tr/eic-incomingsts

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I ROMA16	erasmus@cts.it ph. +39 06 44111517	http://europa.uniroma3.it/reint_nuovo/sito_2005/view.asp?id=228
TR ISTANBU19	eic-sts-in@iku.edu.tr	www.iku.edu.tr/eic-incomingsts

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature[3]
I ROMA16	Prof. Luca Pietromarchi Erasmus Institutional Coordinator	31/01/2014	
TR ISTANBU19	Prof. Dr. Sermin ÖRNEKTEKN, Vice Rector and Head of International Relations	19.03.2014	

[1]Contact details to reach the senior officer in charge of this agreement and of its possible updates.

[2]For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

[3]Scanned signatures are accepted