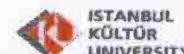




Erasmus+ Programme

Key Action 1



– Mobility for learners and staff –
Higher Education Student and Staff Mobility
Inter-institutional¹ agreement 2014-20[21]²
between programme countries
[Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and / or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ⁴ (email, phone)	Website (e.g. of the course catalogue)
Istanbul Kültür University	TR ISTANBU19	Burcu Atalay-Emre, M.A. b.atalay@iku.edu.tr , eic@iku.edu.tr European and International Center, Ataköy Campus, D-100 Yanyol, Bakırköy, 34156, Istanbul. Agreements: agreements-eic@iku.edu.tr Outgoing: eic-sts-out@iku.edu.tr Staff: staffmobil-eic@iku.edu.tr Incomings: eic-sts-in@iku.edu.tr	www.iku.edu.tr/eic
University of Pécs Pollack Mihály Faculty of Engineering and Information Technology represented by Prof. Dr. József Bódis Rector address: 7622 Pécs, Vasvári Pál P. u. 4. institutional ID: FI 58544 VAT number: 15329798-2-02 bank account: Hungarian State Treasury10024003- 00282716-00000000	HU PECS01	Institutional Erasmus coordinator: Ms. Judit Németh Directorate for Academic Affairs Address: 7622 Pécs, Vasvári Pál u. 4. Hungary nemeth.judit@pte.hu tel.+36 72 501 500/12411 fax. +36 72 501 626 Administrative (Faculty) Erasmus coordinator: Ms. Dr. Gabriella Medvegy medvegygabriella@pmmik.pte.hu tel.+36 72 501 500/23769 Address: 7624 Pécs, Rókus u. 2.	http://erasmus.pte.hu/ study_guide_2013/pm mk.html

¹ Inter-institutional agreements can be signed by two or more higher education institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers⁵ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
HU PECS01	TR ISTANBU19	0731	Architecture	1 st , 2 nd , 3 rd	2 x 5 = 10	
TR ISTANBU19	HU PECS01	0731	Architecture	1 st , 2 nd , 3 rd	2 x 5 = 10	

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
HU PECS01	TR ISTANBU19			TBD	TBD
TR ISTANBU19	HU PECS01	0731	Architecture	5 days (Min 2 days)	5 days (Min 2 days)

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁶	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ISTANBU19	0731	Turkish	English	B2 (English)	N/A
HU PECS01	0731	HU	EN	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff. Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

TR ISTANBU 19 is able to receive students and staff with disabilities. This can be discussed before each nomination.

⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>) with at least 8 hours of teaching

⁶ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

HU PECS01:

- Selection process: the partner university is kindly requested to ensure that the language proficiency of the outgoing student(s) is a minimum B2.
- UP welcomes students and staff with disabilities and provides information and assistance. Learn more at <http://www.erasus.pt.e.hu>
- Services for incoming students:
 - Orientation Day is organized for international students each semester where students get information about the university in general, administrative issues, student activities, the Hungarian language course, and other services.
 - The ESN mentor system ensures the acculturation of foreign students by organizing a series of cultural and leisure activities.
 - Hungarian language (and culture) courses are offered for incoming students during the semesters
- For the implementation of STA/STT-mobilities, a letter of invitation – issued by an UP contact person – is required.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBU19	Application Deadline: June 15th	Application Deadline: November 15th
HU PECS01	Nomination deadline: 1 May; Application deadline for incoming students: 15 May	Nomination deadline: 1 November; Application deadline for incoming students: 15 November

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 2 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement
[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

Istanbul Kültür University

<http://www.iku.edu.tr/EN/ectsikuinfo.html#>



HU PECS01:

Code of Studies and Examinations: Section 48. (1) Assessment of student performance can be carried out according to:


- a) a five-grade scale: excellent (5), good (4), satisfactory (3), pass (2), fail (1),
- b) a three-grade scale: excellent (5), satisfactory (3), fail (1). (2)162 The student shall not earn credit points in case his/her performance is assessed by fail (1) in the five-grade scale and fail (1) in the three-grade scale, further, if the performance of the student could not be assessed and in the academic records the note 'not completed' is registered

	University of Pecs	Istanbul Kültür University
WWW for Incoming Students	http://erasmus.pte.hu	www.iku.edu.tr/eic-incomingsts
WWW Course Catalogue	http://erasmus.pte.hu/study_guide_2013/pmmk.html	http://www.iku.edu.tr/EN/ects.php
Housing ⁷	nemeth.judit@pte.hu +36 72 501 500/12411	www.iku.edu.tr/eic-incomingsts
Contact details	nemeth.judit@pte.hu +36 72 501 500/12411	eic-sts-in@iku.edu.tr
WWW Visa Information ⁸	nemeth.judit@pte.hu +36 72 501 500/12411	www.iku.edu.tr/eic-visa
Contact details	nemeth.judit@pte.hu +36 72 501 500/12411	eic-sts-in@iku.edu.tr
WWW Insurance Information ⁹	nemeth.judit@pte.hu +36 72 501 500/12411	www.iku.edu.tr/eic-incomingsts
Contact details	nemeth.judit@pte.hu +36 72 501 500/12411	eic-sts-in@iku.edu.tr
ECTS Users' Guide ¹⁰	http://erasmus.pte.hu/study_guide_2013/pmmk.html	http://www.iku.edu.tr/EN/ectsikuinfo.html#

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ¹¹
TR ISTANBU19	Prof. Dr. Sermin ÖRNEKTEKİN, Vice Rector and Head of International Relations	31.03.2014	
HU PECS01	Prof. Dr. József Bódis Rector	20/03/2014	

Countersigners for University of Pécs:

2 u. 

name professional countersigner Attila Lengvárszky

name financial countersigner Krutki Józsefné dr. gazdasági jogász

⁷ The receiving institution will guide and help incoming mobile participants in finding accommodation, according to the requirements of the ECHE.

⁸ The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.

⁹ The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

¹⁰ Receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

¹¹ Scanned signatures are accepted