

Erasmus+ Programme Inter-institutional agreement for the academic years 2014/2021

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and faculty/department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website
University of Pardubice Faculty of Electrical Engineering and Informatics	CZ PARDUB01	Mgr. Věra Albrechtová, Office of International Affairs and Development, e-mail: mobility@upce.cz , tel. +420 466 036 350	www.uni-pardubice.eu
Istanbul Kultur Universitesi	TR ISTANBU19	Burcu Atalay-Emre, M.A. b.atalay@iku.edu.tr , eic@iku.edu.tr European and International Center, Ataköy Campus, D-100 Yanyol, Bakırköy, 34156, Istanbul. Agreements: agreements-eic@iku.edu.tr Outgoing: eic-sts-out@iku.edu.tr Staff: staffmobil-eic@iku.edu.tr Incomings: eic-sts-in@iku.edu.tr	www.iku.edu.tr/eic

B. Mobility numbers per academic year

Student mobility

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods
					Student Mobility for Studies <i>[total number of students / total number of months of the study period]</i>
CZ PARDUB01	TR ISTANBU19	061/0714	Information and Communication Technologies/ Electronics and automation	1 st , 2 nd , 3 rd	2/10
TR ISTANBU19	CZ PARDUB01	061/0714	Information and Communication Technologies/ Electricity and energy	1 st , 2 nd , 3 rd	2/10

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

Teaching staff mobility/Staff Mobility for Training

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training
CZ PARDUB01	TR ISTANBU19	061/0714	Information and Communication Technologies/ Electronics and automation	7	-
TR ISTANBU19	CZ PARDUB01	061/0714	Information and Communication Technologies/ Electricity and energy	7	-

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level	
			Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
CZ PARDUB01	English	-	B1	B2
TR ISTANBU19	Turkish	English	B2 (English)	

D. Additional requirements

The University of Pardubice is able to welcome students and staff with disabilities. However, the International Office must be informed about it during the application procedure.

E. Calendar

1. Application on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
CZ PARDUB01	Visa students 15/5; EU students 30/6	Visa students 15/10; EU students 30/11
TR ISTANBU19	Application Deadline: July 15th	Application Deadline: December 15th

2. The receiving institution (CZ PARDUB01) will send its decision within 8 weeks.
3. The receiving institution (TR ISTANBU19) will send its decision within 8 weeks.
4. A "Transcript of Records" will be issued by receiving institution (CZ PARDUB01) no later than 2 weeks after the assessment period has finished at the receiving HEI.
5. A "Transcript of Records" will be issued by receiving institution (TR ISTANBU) no later than 5 weeks after the assessment period has finished at the receiving HEI.
6. If partner institution terminates the agreement by 1 September 20xx, the termination is valid as of 1 September 20xx+1. The agreement is automatically invalid in case one of partners will not receive the ERASMUS charter. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading system of the University of Pardubice (CZ PARDUB01)

Description of the institutional grading system:

Grade	Grade in words (English/Czech)	
1	excellent	výborně
1,5	excellent minus	výborně mínus
2	very good	velmi dobře
2,5	very good minus	velmi dobře mínus
3	good	dobře
4	fail	nevyhověl
R*	course completed - no grade	předmět splněn
absolvoval s vyznamenáním	passed with honours	
absolvoval	passed	

ECTS grading scale: the University of Pardubice does not use the ECTS grading scale

ECTS Grade	% of successful students normally achieving the grade	Definition
A	10	EXCELLENT - outstanding performance with only minor errors
B	25	
C	30	VERY GOOD - above the average standard but with some errors
D	25	
E	10	GOOD - generally sound work with a number of notable errors
FX	-	SATISFACTORY - fair but with significant shortcomings
F	-	SUFFICIENT - performance meets the minimum criteria
		FAIL - some more work required before the credit can be awarded
		FAIL - considerable further work is required

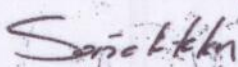
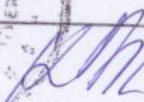
ECTS credits:

1 full academic year	=	60 credits
1 semester	=	30 credits
1 term/trimester	=	20 credits

Grading system of Istanbul Kültür University <http://www.iku.edu.tr/EN/ectsikuinfo.html#>

	University of Pardubice	Istanbul Kültür University
WWW for Incoming Students		www.iku.edu.tr/eic-incomingsts
WWW Course Catalogue		http://www.iku.edu.tr/EN/ects.php
Housing ²	http://www.upce.cz/en/zazemi/koleje-a-menza.html	www.iku.edu.tr/eic-incomingsts
Contact details	Bc. Monika Křištofová, email: monika.kristofova@upce.cz , tel. +420 466 036 469	eic-sts-in@iku.edu.tr
WWW Visa Information ³	http://www.upce.cz/en/studium/erasmus-incoming/application-procedure.html	www.iku.edu.tr/eic-visa
Contact details	Mgr. Andrea Pilařová, Office of International Affairs and Development, email: andrea.pilarova@upce.cz , tel. +420 466 036 725	eic-sts-in@iku.edu.tr
WWW Insurance Information ⁴	http://www.upce.cz/en/studium/ects/pojisteni.html	www.iku.edu.tr/eic-incomingsts
Contact details	Mgr. Andrea Pilařová, Office of International Affairs and Development, email: andrea.pilarova@upce.cz , tel. +420 466 036 725	eic-sts-in@iku.edu.tr
ECTS Users' Guide ⁵		http://www.iku.edu.tr/EN/ectsikuinfo.html#

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁶
TR ISTANBU19	Prof. Dr. Sermin ÖRNEKTEKİN, Vice-President Head of International Relations		
CZ PARDUB01	Prof. PhDr. Karel Rýdl, CSc., Vice-Rector for Education	29 -01- 2014	



² The receiving institution will guide and help incoming mobile participants in finding accommodation, according to the requirements of the ECHE.

³ The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.

⁴ The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

⁵ Receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

⁶ Scanned signatures are accepted