



# Erasmus+ Programme

## Key Action 1

– Mobility for learners and staff –

Higher Education Student and Staff Mobility

## Inter-institutional<sup>1</sup> agreement 2014-20[21]<sup>2</sup>

between programme countries  
[Minimum requirements]<sup>3</sup>



The institutions named below agree to cooperate for the exchange of students and / or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (e.g. of the course catalogue)
Istanbul Kültür University	TR ISTANBU19	<b>Burcu Atalay-Emre, M.A.</b> <a href="mailto:b.atalay@iku.edu.tr">b.atalay@iku.edu.tr</a> , <a href="mailto:eic@iku.edu.tr">eic@iku.edu.tr</a> European and International Center, Ataköy Campus, D-100 Yanyol, Bakırköy, 34156, Istanbul. <b>Agreements:</b> <a href="mailto:agreements-eic@iku.edu.tr">agreements-eic@iku.edu.tr</a> <b>Outgoing:</b> <a href="mailto:eic-sts-out@iku.edu.tr">eic-sts-out@iku.edu.tr</a> <b>Staff:</b> <a href="mailto:staffmobil-eic@iku.edu.tr">staffmobil-eic@iku.edu.tr</a> <b>Incomings:</b> <a href="mailto:eic-sts-in@iku.edu.tr">eic-sts-in@iku.edu.tr</a>	<a href="http://www.iku.edu.tr/eic">www.iku.edu.tr/eic</a>  <a href="http://www.iku.edu.tr/EN/ects.php">http://www.iku.edu.tr/EN/ects.php</a>
UNIVERSITÀ DEGLI STUDI DI NAPOLI FEDERICO II	I NAPOLI01	<b>Fernanda Nicotera, International Office</b> , Corso Umberto I, 40 80138 Napoli (IT) Phone: +39-081-2537108/101/579; Fax: +39-081-2537110; email: <a href="mailto:international@unina.it">international@unina.it</a> ;  <b>Dept: Architettura</b>  Tel 0039-081-2538664 Fax 0039-081-2538649 Mail <a href="mailto:teresa.colletta@unina.it">teresa.colletta@unina.it</a>	<a href="http://www.architettura.unina.it">www.architettura.unina.it</a>  <a href="http://www.unina.it">www.unina.it</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Higher Education Institutions have to agree on the period of validity of this agreement

<sup>3</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

<sup>4</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

## B. Mobility numbers<sup>5</sup> per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Institution code of the sending institution]	TO [Institution code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> , or 4 <sup>th</sup> ]	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships
I NAPOLI01	TR ISTANBU19	58	Architecture	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	4 x 10 = 40	
TR ISTANBU19	I NAPOLI01	58	Architecture	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	4 x 10 = 40	

[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Institution code of the sending institution]	TO [Institution code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration]	Staff Mobility for Training
I NAPOLI01	TR ISTANBU19	58	Architecture	5 days	TBD
TR ISTANBU19	I NAPOLI01	58	Architecture	5 days	

## C. Recommended language skills

The sending Institution, following agreement with the receiving Institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving Institution [Institution code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level <sup>6</sup>	
				Student Mobility for Studies	Staff Mobility for Teaching
TR ISTANBU19		Turkish	English	B2 (English)	N/A
I NAPOLI01		Italian	English	B1 Italian (no certification required)	B2 English/Italian (no certification required)

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

## D. Additional requirements

<sup>5</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*):

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx> with at least 8 hours of teaching

<sup>6</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europa.europa.eu/en/resources/european-language-levels-cefr>



[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff. Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

**TR ISTANBU 19** is able to receive students and staff with disabilities. This can be discussed before each nomination.

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[http://www.international.unina.it/contenuto.php?id\\_group=1&id\\_pag=2](http://www.international.unina.it/contenuto.php?id_group=1&id_pag=2)

<http://www.sinapsi.unina.it/home>

#### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving Institution	Autumn term (March)	Spring term (March)
TR ISTANBU19	Application Deadline: June 15th	Application Deadline: November 15th
I NAPOLI01	June 30 <sup>th</sup>	December 15 <sup>th</sup>

[\* to be adapted in case of a trimester system]

2. The receiving Institution will send its decision within 2 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]
4. Termination of the agreement  
[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

#### I NAPOLI01

2. The University of Naples Federico II does not send a formal acceptance letter. Only students whose candidatures are rejected will be informed within 5 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the University of Napoli Federico II. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]

Application procedure:

[http://www.international.unina.it/contenuto.php?id\\_group=1&id\\_pag=2#before\\_arrival](http://www.international.unina.it/contenuto.php?id_group=1&id_pag=2#before_arrival)

#### F. Information

1. Grading systems of the institutions

**Istanbul Kültür University**

<http://www.iku.edu.tr/EN/ectsikuinfo.html#>

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##### National Grading System

Each course is graded on a scale from 1 to 30, with 18 and 30 e lode (30 cum laude) as a minimum and maximum pass grade, respectively. Some exams can be evaluated by pass (superato o idoneo) or by sufficient (sufficiente), good (buono), excellent (eccellente o ottimo).

**Credits** (1 credit = 25 hours total work)


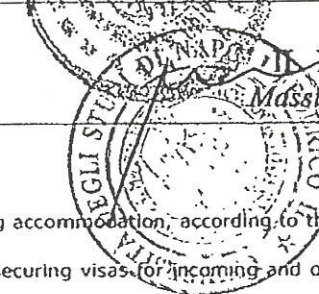
1 full academic year = 60 credits

1 semester = 30 credits

A percentage grading distribution will be provided to each Transcript of Records, according to the single class degree and the average of the last three years.

	Università degli Studi di Napoli Federico II	Istanbul Kültür University
Housing <sup>7</sup>	<a href="http://www.erasmuspoint.net">www.erasmuspoint.net</a> Erasmus Point Naples Corso Umberto I, 132 - Napoli; Phone/fax +39081265622 Open from monday to friday from 9, 30 am to 6,30 pm; e-mail: <a href="mailto:erasmuspoint@libero.it">erasmuspoint@libero.it</a> <a href="mailto:info@erasmuspoint.net">info@erasmuspoint.net</a>	<a href="http://www.iku.edu.tr/eic-incomingsts">www.iku.edu.tr/eic-incomingsts</a>  eic-sts-in@iku.edu.tr
Contact details		
WWW-Visa Information		<a href="http://www.iku.edu.tr/eic-visa">www.iku.edu.tr/eic-visa</a>
Contact details	Email: international@unina.it Phone: +39-081-2537108/101/579	eic-sts-in@iku.edu.tr
WWW-Insurance Information		<a href="http://www.iku.edu.tr/eic-incomingsts">www.iku.edu.tr/eic-incomingsts</a>
Contact details	Email: international@unina.it Phone: +39-081-2537108/101/579	eic-sts-in@iku.edu.tr
ECTS Users' Guide <sup>10</sup>		<a href="http://www.iku.edu.tr/EN/ectsikuinfo.html#">http://www.iku.edu.tr/EN/ectsikuinfo.html#</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution (TR, Italy, EU, ...)	Name and Title	Date	Signature
TR ISTANBU19	Prof. Dr. Sermin ÖRNEKTEKİN, Vice-President Head of International Relations	05.02.2014	
I NAPOLI01	IL RETTORE		 IL RETTORE Massimo Marrelli

<sup>7</sup> The receiving institution will guide and help incoming mobile participants in finding accommodation, according to the requirements of the ECHE.

<sup>8</sup> The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.

<sup>9</sup> The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

<sup>10</sup> Receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

<sup>11</sup> Scanned signatures are accepted