



Erasmus+ Programme

Key Action 1

– Mobility for learners and staff –

Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014/15-2020/21 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ² (email, phone)	Website (eg. of the course catalogue)
MISKOLCI EGYETEM (UNIVERSITY OF MISKOLC) 3515 MISKOLC- EGYETEMVÁROS, HUNGARY	HU MISKOLC01	Prof. Tamás KÉKESI, Vice- Rector for Scientific Affairs and International Relations T: +36 46 565034, rektudrh@uni-miskolc.hu , Edit SZŐKE, Erasmus Officer, Int'Office, T: +36 46565111/2276 rekszoke@uni-miskolc.hu , Fac. of Law: Dr. Csilla Csák, jogkincs@uni-miskolc.hu	In Hungarian: www.uni-miskolc.hu (faculty web sites), in English: www.meph.uni-miskolc.hu
ISTANBUL KÜLTÜR UNIVERSITY	TR ISTANBU19	Burcu Atalay-Emre, M.A. Erasmus Institutional Coordinator b.atalay@iku.edu.tr , eic@iku.edu.tr European and International Center, Ataköy Campus, D- 100 Yanyol, Bakırköy, 34156, Istanbul. Agreements: agreements-eic@iku.edu.tr Outgoings: eic-sts-out@iku.edu.tr Incomings: eic-sts-in@iku.edu.tr	Istanbul Kültür University http://www.iku.edu.tr/ENG European and International Center www.iku.edu.tr/eic ECTS Information Package http://www.iku.edu.tr/EN/ects.php

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Contact details to reach the senior officer in charge of this agreement and of its possible updates.



B. Mobility numbers³ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeship S *
TR ISTANBU19	HU MISKOLC01	042	Law	1 st , 2 nd , 3 rd	2x5 months	
HU MISKOLC01	TR ISTANBU19	042	Law	1 st , 2 nd , 3 rd	2x5 months	

[*Optional: Though subject area code & name and study cycle are optional, the specification of the number of students/staff is requested. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration*]	Staff Mobility for Training *
TR ISTANBU19	HU MISKOLC01	042	Law	2x7 days	
HU MISKOLC01	TR ISTANBU19	042	Law	2x7 days	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

³ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁴	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
HU MISKOLC01		HU	EN	HU: C1, EN: B1	HU: C1, EN: B2
TR ISTANBU19		Turkish	English	B2 (English)	N/A

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

HU MISKOLC01: selection/preparation/integration of mobile students and staff will be carried out in accordance with the principles of the Erasmus University Charter 2014-2019. Students and staff with disabilities will be accepted and assisted. Buddy-system and orientation day for incoming students.

TR ISTANBU 19 is able to receive students and staff with disabilities. This can be discussed before each nomination.

E. Calendar

- Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
HU MISKOLC01	Nomin: 15 May, Appl: 31 May	Nomin: 30 Sept, Appl: 15 Oct
TR ISTANBU19	Application Deadline: June 15th	Application Deadline: November 15th

[* to be adapted in case of a trimester system]

- The receiving institution will send its decision within 5 weeks.
- A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
- Termination of the agreement

In case of earlier unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 June of year N will only take effect as of 1 September of year N+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

⁴For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

F. Information

1. Grading systems of the institutions

HU MISKOLC01: 5 – A - excellent, 4 – B - good, 3 – C - satisfactory, 2 – D - pass, 1 – F - fail

TR ISTANBU19

<http://www.iku.edu.tr/EN/ectsikuinfo.html#>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HU MISKOLC01	Edit Szőke, Erasmus Officer, T: +36 46 565111/2276 rekszoke@uni-miskolc.hu	http://konzuliszolgalat.kormany.hu/en www.meph.uni-miskolc.hu
TR ISTANBU19	eic-sts-in@iku.edu.tr	www.iku.edu.tr/eic-incomingsts

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HU MISKOLC01	Edit Szőke, Erasmus Officer, T: +36 46 565111/2276 rekszoke@uni-miskolc.hu	www.oep.hu/oepdok/fajlok/e.pdf www.meph.uni-miskolc.hu
TR ISTANBU19	eic-sts-in@iku.edu.tr	www.iku.edu.tr/eic-incomingsts



4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HU MISKOLC01	Edit Szőke, Erasmus Officer, T: +36 46 565111/2276 rekszoke@uni-miskolc.hu	www.meph.uni-miskolc.hu
TR ISTANBU19	eic-sts-in@iku.edu.tr	www.iku.edu.tr/eic-incomingsts

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁵
HU MISKOLC01	Prof. Tamás Kékesi, Vice-Rector, Scientific Affairs and International Relations	26/09/2014	
TR ISTANBU19	Prof. Dr. Sermin ÖRNEKTEKİN, Vice Rector and Head of International Relations		

⁵Scanned signatures are accepted



