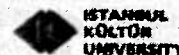




# Erasmus+ Programme

Key Action 1



## - Mobility for learners and staff - Higher Education Student and Staff Mobility Inter-institutional<sup>1</sup> agreement 2014-20[21]<sup>2</sup> between programme countries [Minimum requirements]<sup>3</sup>

The institutions named below agree to cooperate for the exchange of students and / or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### A. Information about higher education institutions

|   |              |   |  |
|---|--------------|---|--|
| <b>Istanbul Kültür University</b>   | TR ISTANBU19 | <b>Burcu Atalay-Emre, M.A.</b><br>b.atalay@iku.edu.tr, eic@iku.edu.tr<br>European and International Center,<br>Ataköy Campus, D-100 Yanyol,<br>Bakırköy, 34156, Istanbul.<br><b>Agreements: agreements-<br/>eic@iku.edu.tr</b><br><b>Outgoing: eic-sts-out@iku.edu.tr</b><br><b>Staff: staffmobil-eic@iku.edu.tr</b><br><b>Incomings: eic-sts-in@iku.edu.tr</b> | <a href="http://www.iku.edu.tr/eic">www.iku.edu.tr/eic</a><br>Course Catalogue:<br><a href="http://www.iku.edu.tr/EN/ects.php">http://www.iku.edu.tr/EN/ects.php</a><br>Incoming Students:<br><a href="http://www.iku.edu.tr/eic-incomingsts">www.iku.edu.tr/eic-incomingsts</a>   |
| <b>UNIVERSITA' DEGLI STUDI DI BRESCIA</b><br>Via S. Faustino, 74/b -<br>I-25122 Brescia - Italy | I BRESCIA01  | <b>Departmental coordinator for the International relations of the Department of Economics and Management :</b><br><b>Prof.ssa Annalisa Zanola</b><br>zanola@eco.unibs.it<br><b>Coordinator for administrative procedures for the Bilateral Agreements:</b><br><b>Dott.ssa Marina Cardilli</b><br>marina.cardilli@amm.unibs.it                                  | <a href="http://www.unibs.it/teaching-activities/international-education/international-programs-students/erasmus-project/erasmus-incoming-students">http://www.unibs.it/teaching-activities/international-education/international-programs-students/erasmus-project/erasmus-incoming-students</a><br><a href="http://www.unibs.it/didattica/corsi-di-laurea-triennale-e-magistrale/corsi-di-laurea">http://www.unibs.it/didattica/corsi-di-laurea-triennale-e-magistrale/corsi-di-laurea</a> |

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education institutions

<sup>2</sup> Higher Education Institutions have to agree on the period of validity of this agreement

<sup>3</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

<sup>4</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

## B. Mobility numbers<sup>5</sup> per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

|              |              |     |                                 |           |             |  |
|--------------|--------------|-----|---------------------------------|-----------|-------------|--|
| I BRESCIA01  | TR ISTANBU19 | 031 | Social and behavioural sciences | 1st , 2nd | 3 x 10 = 30 |  |
| TR ISTANBU19 | I BRESCIA01  | 031 | Social and behavioural sciences | 1st , 2nd | 3 x 10 = 30 |  |

[\*Optional; subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeships; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

|              |              |  |  |        |     |
|--------------|--------------|--|--|--------|-----|
| I BRESCIA01  | TR ISTANBU19 |  |  | 5 days | TBD |
| TR ISTANBU19 | I BRESCIA01  |  |  | 1/5    |     |

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

|              |  |         |         |                              |     |
|--------------|--|---------|---------|------------------------------|-----|
| TR ISTANBU19 |  | Turkish | English | B2 (English)                 | N/A |
| I BRESCIA01  |  | Italian | English | English (B1)<br>Italian (A1) |     |

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

\*a curriculum in *Business* for the 3<sup>rd</sup> year of the first level and a curriculum in *International Business* for the second year of the 2<sup>nd</sup> level is offered in English

<sup>5</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*):

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx> with at least 8 hours of teaching

<sup>6</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

<http://www.unibs.it/ics/default/files/ricerca/allegati/piano%20di%20stud%20Economia%20e%20gestione%20aziende%202013-2014.pdf>

<http://www.unibs.it/ics/default/files/ricerca/allegati/piano%20di%20stud%20Management%20e%202013-2014.pdf>

#### D. Additional requirements

*[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff. Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]*

TR ISTANBU 19 is able to receive students and staff with disabilities. This can be discussed before each nomination.

##### I BRESCIA01 DISABILITIES

UOC Mobilità Internazionale Studenti

UOC Manager: Angelo Bissolo

bissolo@amm.unibs.it

Via S.Faustino 74/B

25121 BRESCIA

<http://www.unibs.it/servizi/servizi-studenti/studenti-disabili>

-----  
<http://www.unibs.it/organizzazione/amministrazione/servizio-servizi-agli-studenti/uoc-mobilit%C3%A0-Internazionale-studenti>

UOC Mobilità Internazionale Studenti

Via S.Faustino 74/B

25121 BRESCIA

#### E. Calendar

1. Applications/Information on nominated students must reach the receiving institution by:

| Application Deadlines |                                 |                                     |
|-----------------------|---------------------------------|-------------------------------------|
| TR ISTANBU19          | Application Deadline: June 15th | Application Deadline: November 15th |
|                       | 30 <sup>TH</sup> JUNE           | 31 <sup>ST</sup> OCTOBER            |

*[\* to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within 2 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 2 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]*



## F. Information

### 1. Grading systems of the institutions

#### Istanbul Kültür University

<http://www.iku.edu.tr/EN/ectsikuinfo.html#>

#### Università di Brescia

Individual subjects are graded on a scale from 1 to 30, with 18 and 30 as minimum and maximum grade respectively. A "cum laude" can be added to the maximum grade as a special distinction.

#### STATISTICAL DATA AS AN AVERAGE OF THE EXAMS EVALUATIONS:

tabella conversione ECO: <http://www.unibs.it/didattica/didattica-internazionale/programmi-internazionali-studenti/programma-erasmus/erasmus-economia>

<http://www.unibs.it/didattica/corsi-di-laurea-triennale-e-magistrale/dati-statistici-relativi-alle-votazioni-desame/economia>

|  |   |   |
|--|---|---|
| Housing <sup>7</sup>                   | <a href="http://www.unibs.it/servizi/servizi-studenti/residenze-e-alloggi">http://www.unibs.it/servizi/servizi-studenti/residenze-e-alloggi</a>   | <a href="http://www.iku.edu.tr/eic-incomingsts">www.iku.edu.tr/eic-incomingsts</a>                  |
| Contact details                        | UOC Mobilità Internazionale Studenti<br>UOC Manager: Angelo Bissolo<br>bissolo@amm.unibs.it<br>Via S.Faustino 74/B<br>25121 BRESCIA   | eic-sts-in@iku.edu.tr   |
| WWW Visa Information <sup>8</sup>      | <a href="http://www.unibs.it">http://www.unibs.it</a>   | <a href="http://www.iku.edu.tr/eic-visa">www.iku.edu.tr/eic-visa</a>                                |
| Contact details                        | UOC Mobilità Internazionale Studenti<br>UOC Manager: Angelo Bissolo<br>bissolo@amm.unibs.it<br>Via S.Faustino 74/B<br>25121 BRESCIA   | eic-sts-in@iku.edu.tr   |
| WWW Insurance Information <sup>9</sup> | <a href="http://www.unibs.it/servizi/servizi-tutti/assicurazioni/assicurazioni-studenti-laureandi-e-laureati">http://www.unibs.it/servizi/servizi-tutti/assicurazioni/assicurazioni-studenti-laureandi-e-laureati</a> | <a href="http://www.iku.edu.tr/eic-incomingsts">www.iku.edu.tr/eic-incomingsts</a>                  |
| Contact details                        | UOC Mobilità Internazionale Studenti<br>UOC Manager: Angelo Bissolo<br>bissolo@amm.unibs.it<br>Via S.Faustino 74/B<br>25121 BRESCIA   | eic-sts-in@iku.edu.tr   |
| ECTS Users' Guide <sup>10</sup>        |   | <a href="http://www.iku.edu.tr/EN/ectsikuinfo.html#">http://www.iku.edu.tr/EN/ectsikuinfo.html#</a> |

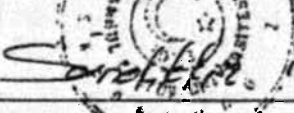
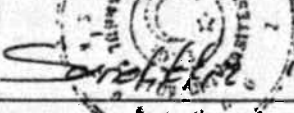
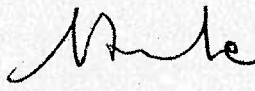


<sup>7</sup> The receiving institution will guide and help incoming mobile participants in finding accommodation, according to the requirements of the ECHE.

<sup>8</sup> The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.

<sup>9</sup> The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

<sup>10</sup> Receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

|              |   |            |   |
|--------------|---|------------|---|
| TR ISTANBU19 | Prof. Dr. Sermin ÖRNEKTEKİN, Vice Rector and Head of International Relations  | 19.03.2014 |     |
| I BRESCIA01  | <p><b>Prof. Annalisa Zanola</b></p> <p>Departmental coordinator for the International relations of the Department of Economics and Management</p> | 30.01.2014 |    |

<sup>11</sup> Scanned signatures are accepted

