

Erasmus+ Programme

Key Action 1



- Mobility for learners and staff -

Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-20[21]²

between programme countries

[Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and / or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

| Name of the institution (and department, where relevant) | Erasmus code | Contact details (email, phone) | Website (e.g. of the course catalogue) |
|--|-----------------|--|--|
| Istanbul Kültür University | TR ISTANBU19 | Burcu Atalay-Emre, M.A. Erasmus Institutional Coordinator b.atalay@iku.edu.tr , eic@iku.edu.tr European and International Center, Ataköy Campus, D-100 Yanyol, Bakırköy, 34156, Istanbul. Agreements: agreements-eic@iku.edu.tr Outgoings: eic-sts-out@iku.edu.tr Incomings: eic-sts-in@iku.edu.tr Staff: staffmobil-eic@iku.edu.tr | Istanbul Kültür University http://www.iku.edu.tr/ENG European and International Center www.iku.edu.tr/eic ECTS Information Package http://www.iku.edu.tr/EN/ect_s.php |
| University College UCC Erasmus Administration Titangade 11 DK-2200 Copenhagen, Denmark | DK KOBENHA56 | Institutional Erasmus coordinator: Laura Vøgg erasmus@ucc.dk Social Education Copenhagen West (PU Storkøbenhavn) Annette Bruun anb4@ucc.dk Phone: +45 4189 7830 Helle Schousboe hsc@ucc.dk Phone: +45 4189 7808 | General information: https://ucc.dk/international https://ucc.dk/international/study-ucc/places-study/social-education-copenhagen-west |

³ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

^a Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers⁵ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code * [ISCED] | Subject area name * | Study cycle [short cycle 1 st , 2 nd or 3 rd] * | Number of student mobility periods | |
|--|--|---|---------------------------|---|---|--------------------------------------|
| | | | | | Student Mobility for Studies [total number of months of the study periods or average duration*] | Student Mobility for Traineeships |
| DK KOBENHA56 | TR ISTANBU19 | 0313 | Psychology | 1 st | 2 x 10 | |
| TR ISTANBU19 | DK KOBENHA56 | 0313 | Psychology | 1 st | 2 x 10 | |

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code [ISCED] | Subject area name * | Number of staff mobility periods | |
|--|--|------------------------------------|------------------------------|---|-----------------------------|
| | | | | Staff Mobility for Teaching [total number of days of teaching periods or average duration*] | Staff Mobility for Training |
| DK KOBENHA56 | TR ISTANBU19 | | Social Work | 2 x 5 days | |
| TR ISTANBU19 | DK KOBENHA56 | | Social Work | 2 x 5 days | |

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

| Receiving institution [Erasmus code] | Optional Subject area | Language of instruc- tion 1 | Language of instruc- tion 2 | Recommended language of instruction level ⁶ | |
|---|-----------------------------|-----------------------------------|-----------------------------------|---|--|
| | | | | Student Mobility for Studies [Minimum recommended level: B2] | Staff Mobility for Teaching [Minimum recommended level: B2] |
| TR ISTANBU19 | | Turkish | English | B2 (English) | N/A |
| DK KOBENHA56 | | English | | B1 | B2 |

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.unesco.org/education/Pages/international-standard-classification-of-education.aspx>) with at least 8 hours of teaching

⁶ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

DK KOBENHA56:

University College does not offer language courses for credits yet. The college has a language policy for incoming students (Institution language support for incoming students and staff) <https://ucc.dk/international/study-ucc/language-policy>

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff. Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

TR ISTANBU 19 is able to receive students and staff with disabilities. This can be discussed before each nomination

DK KOBENHA56:

- Exchange students are only accepted on the basis of a nomination by the home institution. The University College welcomes students and staff with disabilities but requests students and/or staff to advise the International Office of any disabilities and/or specific learning difficulties before students/staff can be accepted to ensure required support can be provided.
- The student is obliged to participate in the introduction programme like days of welcoming, tutor and buddy programmes.
- For student participating in practical placement please bring a criminal record.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

| Receiving institution [Erasmus code] | Autumn term* [month] | Spring term* [month] |
|---|---|---|
| TR ISTANBU19 | Application Deadline: June 15th | Application Deadline: November 15th |
| DK KOBENHA56 | Nomination deadline for incoming students: 1st April Deadline for application 1st May | Nomination deadline for incoming students: 1 st October Deadline for application 1 st November |

[to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

The inter-institutional agreement may be terminated by either party. The agreement will remain in effect until one party notifies the other of its wish to terminate. This should be done in writing, and a notice of at least one academic year should be given. In the event of such notice being given, all existing commitments to staff or students will be fulfilled. The agreement can be cancelled, activities can be added to it, and changes in mobility data can be made annually provided they are communicated before January 1.

Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

Istanbul Kültür University

<http://www.iku.edu.tr/EN/ectsikuinfo.html#>

DK KOBENHA56

UCC has fully implemented the ECTS-system in accordance with Danish Law, and supports the system by specifying the relationship between ECTS-points and learning outcomes for each course. One ECTS point equals 27 work hours. All University Colleges (UC) in Denmark have implemented assessment principles on how to grant credits to learning activities abroad, content and extent, equivalence, passed examination and/or qualifying education. All UCs have agreed on specifying the level of education and the qualifying education. Learning agreements including ECTS-points are mandatory and must be signed one month before the exchange takes place. UCC's Erasmus Coordinator signs the agreement and the International Coordinator (IC) signs as departmental coordinator. For traineeships, a training agreement including ECTS-points is mandatory and must be signed one month before the stay. The IC and the host institution sign the agreement.

Full Academic year: 60ECTS

One Semester: 30ECTS

| | University College UCC | Istanbul Kültür University |
|--|---|--|
| WWW for Incoming Students | https://ucc.dk/international | www.iku.edu.tr/eic-incomingsts |
| WWW Course Catalogue | https://ucc.dk/international/study-ucc/what-can-i-study/study-social-education | http://www.iku.edu.tr/EN/ects.php |
| Housing ⁷ | https://ucc.dk/international/study-ucc/accommodation | www.iku.edu.tr/eic-incomingsts |
| Contact details | accommodation@ucc.dk | eic-sts-in@iku.edu.tr |
| WWW Visa Information ⁸ | https://ucc.dk/international/study-ucc/visa-and-residence-permit | www.iku.edu.tr/eic-incomingsts |
| Contact details | anb4@ucc.dk | eic-sts-in@iku.edu.tr |
| WWW Insurance Information ⁹ | https://ucc.dk/international/study-ucc/insurance | www.iku.edu.tr/eic-incomingsts |

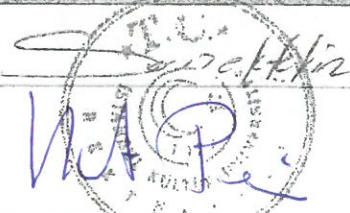

⁷ The receiving institution will guide and help incoming mobile participants in finding accommodation, according to the requirements of the ECHE.

⁸ The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.

⁹ The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

| | | |
|---------------------------------|-------------|---|
| Contact details | anb4@ucc.dk | eic-sts-in@iku.edu.tr |
| ECTS Users' Guide ¹⁰ | See above | http://www.iku.edu.tr/EN/ectsikuinfo.html# |

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

| Institution [Erasmus code] | Name, function | Date | Signature ¹¹ |
|-------------------------------|--|------------|---|
| TR ISTANBU19 | Prof. Dr. Sermin ÖRNEKTEKİN, Vice Rector and Head of International Relations | 15.10.2014 |  |
| DK KOBENHA56 | Morten Permin Head of Student administration University College, UCC | 23.10.2014 |  |

¹⁰ Receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

¹¹ Scanned signatures are accepted