Erasmus+ Programme
Key Action 1

– Mobility for learners and staff –
Higher Education Student and Staff Mobility
Inter-institutional[1] agreement 2015-2021[2]
between programme countries
[Minimum requirements][3]

The institutions named below agree to cooperate for the exchange of students and / or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details[4] (email, phone)	Website (e.g. of the course catalogue)
Istanbul Kültür University	TR ISTANBU19	**Burcu Atalay-Emre, M.A.** Erasmus Institutional Coordinator b.atalay@iku.edu.tr, eic@iku.edu.tr European and International Center, Ataköy Campus, D-100 Yanyol, Bakırköy, 34156, Istanbul.	Istanbul Kültür University http://www.iku.edu.tr/ENG ECTS Information Package http://www.iku.edu.tr/EN/ects.php
Università degli Studi di Torino	I TORINO01	**ROSITA DI PERI** UFFICIO MOBILITÀ INTERNAZIONALE Vicolo Benevello 3/A, 10124 – Torino, Italy e-mail: relint@unito.it Phone: +39 0116704425; Fax: +39 0112361017	Unito http://www.unito.it CPS www.didattica-cps.unito.it

B. Mobility numbers[5] per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1st, 2nd or 3rd] *			Number of student mobility periods	
				UG 1st	PG 2nd	D 3rd	Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
I TORINO01	TR ISTANBU19	031	Social and behavioural	1	1		2 x 10 = 20	2

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[1] Inter-institutional agreements can be signed by two or more higher education Institutions

[2] Higher Education Institutions have to agree on the period of validity of this agreement

[3] Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

[4] Contact details to reach the senior officer in charge of this agreement and of its possible updates.

[5] Mobility numbers can be given per sending/receiving institutions *and per education field (optional*:

http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx) with at least 8 hours of teaching

			sciences				
TR ISTANBU19	I TORINO01	031	Social and behavioural sciences	1	1	2 x 10 = 20	-

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
I TORINO01	TR ISTANBU19	031	Social and behavioural sciences	1x1 week (x8 hours)	
TR ISTANBU19	I TORINO01	031	Social and behavioural sciences	1x1 week (x8 hours)	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level[6]	
				Student Mobility for Studies [Minimum re-commended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ISTANBU19		Turkish	English	B2 (English)	N/A
I TORINO01		Italian	English	No language requirements	

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page].*

D.   Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff. Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

TR ISTANBU 19 is able to receive students and staff with disabilities. This can be discussed before each nomination.

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[6] For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr

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The University of Torino offers support to students with disabilities. More information can be found at the following link (Italian version only):

http://www.unito.it/unitoWAR/page/istituzionale/servizi_studenti2/disabili9

E. Calendar

1. **Applications/information on nominated students must reach the receiving institution by:**

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBU19	Application Deadline: June 15th	Application Deadline: November 15th
I TORINO01	Receiving application: 30th of June Receiving nomination: best before 15th of June	Receiving application: 30th of November Receiving nomination: best before 15th of November

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 2 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

Istanbul Kültür University

http://www.iku.edu.tr/EN/ectsikuinfo.html#

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http://www.unito.it/unitoWAR/ShowBinary/FSRepo/Area_Portale_Pubblico/Documenti/T/tabella_di_conversione.pdf

	Università degli Studi di Torino	Istanbul Kültür University
WWW for Incoming Students	http://www.unito.it/unitoWAR/page/istituzionale/internazionalizzazione2/istru_stud_incoming5	www.iku.edu.tr/eic-incomingsts
WWW Course Catalogue	http://www.didattica-cps.unito.it/do/corsi.pl/Search?title=In%20ordine%20alfabetico	http://www.iku.edu.tr/EN/ects.php

Housing[7]	http://www.unito.it/unitoWAR/page/istituzionale_en/practical_information/P209400663413642990523399	www.iku.edu.tr/eic-incomingsts
Contact details	Visit the website for details	eic-sts-in@iku.edu.tr
WWW Visa Information[8]	http://www.unito.it/unitoWAR/page/istituzionale_en/practical_information/about_visa1	www.iku.edu.tr/eic-incomingsts
Contact details	Ufficio Mobilità Internazionale relint@unito.it	eic-sts-in@iku.edu.tr
WWW Insurance Information[9]	http://www.unito.it/unitoWAR/page/istituzionale_en/practical_information/health_insurance1	www.iku.edu.tr/eic-incomingsts
Contact details	Ufficio Mobilità Internazionale relint@unito.it	eic-sts-in@iku.edu.tr
ECTS Users' Guide[10]	http://www.unito.it/unitoWAR/ShowBinary/FSRepo/Area_Portale_Pubblico/Documenti/T/tabella_di_conversione.pdf	http://www.iku.edu.tr/EN/ectsikuinfo.html#

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature
TR ISTANBU19	Prof. Dr. Sermin ÖRNEKTEKİN, Vice Rector and Head of International Relations	06.11.2014	
I TORINO01	Prof. Umberto Morelli Institutional Coordinator Università degli Studi di Torino	11 DIC. 2014	INSTITUTIONAL COORDINATOR Prof. UMBERTO MORELLI

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[7] The receiving institution will guide and help incoming mobile participants in finding accommodation, according to the requirements of the ECHE.

[8] The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.

[9] The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

[10] Receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

[11] Scanned signatures are accepted