

Tuition fee terms and conditions

University First Year Students;

- Admission to Istanbul Kültür University is conditional until the **half of annual tuition fee** has been paid in full.
- Tuition fees are set prior to the beginning of each academic year and vary from programme to programme. Special fees can be applied for those who are nominated through agencies or legal representatives of the University.
- The tuition fee must be paid **by the deadlines** set by Istanbul Kültür University.

*After the student completes required documents for official registration and submits them all to student affairs, a payment plan shall be made between the student and the accounting department of the University in which the payment details are mentioned. This payment plan shall be undersigned by both parties (the student and the University). **The University applies monthly interest for installments overdue.***

- **The second half of the annual tuition fee** must be completed before the second semester starts otherwise the student will be put on academic suspension (can not re-register and select the courses or participate the classes).
- The tuition fee imposed on bachelor students covers studies amounting to 60 ECTS credits per academic year for the first year if the student has collected enough points required from English proficiency exam. Starting by the second year of study, the student has right to select 45 ECTS credits per semester in case the GPA is more than 2,00 out of 4,00.
- The students can apply to suspend their academic semesters within the dates mentioned on the academic calendar. In this case, half of the tuition fee paid already by the student can be transferred for the following semester or the year. (In case of a registration freeze, **the paid tuition is not refunded**. Paid tuition fee is considered as the tuition for the next academic year's registration.

University Second, Third and Fourth Year Students;

For second, third and fourth academic years:

- full course fees are payable before registration/enrolment week; or
- a minimum amount of installment must have been received by the University and an instalment plan approved by the University within the respective academic year through SAP-Orion account of the student. Even if the University agrees such a payment instalment plan with the student, students shall be always liable for payment of all Tuition Fees, not just the next instalment. No changes are allowed once the instalment plan is agreed by two parties (the University and the student).
- The student is not allowed to register for the courses for the relevant academic semester unless the first installment or the entire tuition fees are paid.

Special Cases (Exchange programmes, changing department, getting diploma)

- Students who participate in exchange programmes via Istanbul Kültür University are liable to pay full tuition to Istanbul Kültür University for their studies abroad.
- All outstanding tuition fees for programmes and/or courses must be paid before a student can be issued a diploma.
- Students who change programmes within Istanbul Kültür University will be liable to pay the full tuition for the new programme regardless of how much discount or scholarship the student had before changing the programme.

Refunds/Deferrals

- The tuition fee will be refunded if a cancellation of studies is caused by the denial of a visa (shall be proved by the student, no oral statement shall be accepted) or other extenuating circumstances beyond the student's control (serious health problems approved by a committee of doctors at a state hospital in Turkey is required).
- Tuition refunds will not include accumulated interest.
- Bank Transfer transaction costs will belong to the student in case of the refund of the annual tuition fees paid by the student.

No refund of the tuition fee will be made as a result of:

- Exmatriculations or Cancellations made after the student has completed official registration (for newcomers);

In this regard, the student shall pay the annual tuition fee stated in the payment plan. The tuition of the semester of the registration of these students are not refunded.

- Academic suspension or expulsion carried out as a disciplinary measure.
- Withdrawals or leaves of absence from a programme or course.

Terms and conditions for discounts in tuition fees

(applies only to scholars with a scholarship/discounts awarded by Istanbul Kültür University)

1. Merit Scholarships will be awarded in the form of a reduction in the tuition fee through the decision made by the Board of the Faculty depending on the academic performance of the student at the beginning of the following academic year .
2. If a student -who has been awarded a scholarship or discount- changes programmes, the student will risk losing the scholarship or the discount as scholarships/discounts are programme-specific.

3. If a scholarship only covers part of the tuition fee, the student must pay the remainder of the fee by the payment deadline.
4. Discounts are offered in changing ratios for payment of tuition fees at once for the following academic year starting from March to September (%5 to %6)

By signing this contract, I totally admit that I read and understood the above conditions with regard to paying annual tuition fees, refund of fees and other terms. I will not object the matters listed above.

THE STUDENT

HEAD OF ACCOUNTING DEP.