



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014/15-2020/21 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (e.g. of the course catalogue)
VŠB-Technická Univerzita Ostrava - Faculty of Electrical Engineering and Computer Science	CZ OSTRAVA01	Jan Pavlík, Erasmus Institutional Coordinator jan.pavlik@vsb.cz Tel: +420597321215 Petr Krejčí, Faculty coordinator Jana Bogdová, assistant mobility.fei@vsb.cz Tel: +420597324885	www.vsb.cz/erasmus-programme www.fei.vsb.cz/en
Istanbul Kültür University	TR ISTANBU19	Burcu Atalay-Emre, M.A. Erasmus Institutional Coordinator b.atalay@iku.edu.tr , eic@iku.edu.tr European and International Center, Ataköy Campus, D-100 Yanyol, Bakırköy, 34156, Istanbul. Agreements: agreements-eic@iku.edu.tr Outgoing: eic-sts-out@iku.edu.tr Incomings: eic-sts-in@iku.edu.tr Staff: staffmobil-eic@iku.edu.tr	Istanbul Kültür University http://www.iku.edu.tr/ENG European and International Center www.iku.edu.tr/eic ECTS Information Package http://www.iku.edu.tr/EN/ects.php

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]*	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods]	Student Mobility for Traineeships*
CZ OSTRAVA01	TR ISTANBU19	0714	Electronic Engineering	1 st , 2 nd	4x10 (40 months)	--
TR ISTANBU19	CZ OSTRAVA01	0714	Electronic Engineering	1 st , 2 nd	4x10 (40 months)	--

[*Study cycle is optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods]	Staff Mobility for Training*
CZ OSTRAVA01	TR ISTANBU19	0714	Electronic Engineering	1x5 (5 days)	1x5 (5 days)
TR ISTANBU19	CZ OSTRAVA01	0714	Electronic Engineering	1x5 (5 days)	1x5 (5 days)

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ¹	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
CZ OSTRAVA01	0714	English	Czech	B1	B2
TR ISTANBU19	0714	Turkish	English	B2	N/A

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

¹ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements

VŠB-TU Ostrava: In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please contact Erasmus Institutional Coordinator. For information about facilities for students and staff with disabilities see: <http://www.vsb.cz/9230/en/incoming-students/information/ects/information-for-students/facilities-for-special-needs-students/>

Istanbul Kültür University: Istanbul Kültür University is able to receive students and staff with disabilities. This can be discussed before each nomination.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
CZ OSTRAVA01	Application deadline: 15.5. (30.4. – students with visa requirement)	Application deadline: 30.11. (31.10. – students with visa requirement)
TR ISTANBU19	Application Deadline: June 15th	Application Deadline: November 15th

2. The receiving institution will send its decision within [4] weeks.
3. A Transcript of Records will be issued by the receiving institution no later than [4] weeks after the assessment period has finished at the receiving HEI.

TR ISTANBU19: The faculty issues Transcripts of Records. **Every student must pick up the transcript him/herself.** The faculty will not automatically send your transcript to your home university. If the student's exam grades are not yet available when you leave, please make arrangements with the proper office to have your transcript sent to you.

4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

VŠB-TU Ostrava: www.vsb.cz/grading-system-description

Istanbul Kültür University: <http://www.iku.edu.tr/EN/ectsikuinfo.html#>

	Technical University of Ostrava	Istanbul Kültür University
WWW for Incoming Students	www.vsb.cz/9230/en/incoming-students	www.iku.edu.tr/eic-incomingsts
WWW Course Catalogue	www.vsb.cz/9230/en/exchange-courses/	http://www.iku.edu.tr/EN/ects.php
Housing ²	http://accommodation.vsb.cz	www.iku.edu.tr/eic-incomingsts
Contact details	accommodation@vsb.cz	eic-sts-in@iku.edu.tr
WWW Visa Information ³	http://www.vsb.cz/visa	www.iku.edu.tr/eic-incomingsts
Contact details	erasmus-visa@vsb.cz	eic-sts-in@iku.edu.tr
WWW Insurance Information ⁴	http://www.vsb.cz/insurance	www.iku.edu.tr/eic-incomingsts
Contact details	erasmus-insurance@vsb.cz	eic-sts-in@iku.edu.tr
ECTS Users' Guide ⁵		http://www.iku.edu.tr/EN/ectsikuinfo.html#


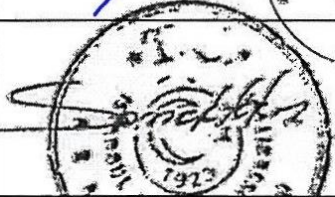
² The receiving institution will guide and help incoming mobile participants in finding accommodation, according to the requirements of the ECHE.

³ The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.

⁴ The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

⁵ Receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁶
CZ OSTRAVA01	Prof. Ing. Petr Noskievič, CSc. Vice-Rector for Study Affairs	29-08-2014	
TR ISTANBU19	Prof. Dr. Sermin ÖRNEKTEKİN, Vice Rector and Head of International Relations	11.8.2014	

⁶ Scanned signatures are accepted