



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional agreement 2014/15-2020/21 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (e.g. of the course catalogue)
VŠB-Technická Univerzita Ostrava  - Fakulta stavební (Faculty of Civil Engineering)	CZ OSTRAVA01	Jan Pavlík, Erasmus Institutional Coordinator <a href="mailto:jan.pavlik@vsb.cz">jan.pavlik@vsb.cz</a> Tel: +420597321215  Faculty of Civil Engineering: Address: L. Poděštil 1875, Ostrava – Poruba, 708 33, Czech Republic e-mail: <a href="mailto:mobility.fast@vsb.cz">mobility.fast@vsb.cz</a>	<a href="http://www.vsb.cz/erasmus-programme">www.vsb.cz/erasmus-programme</a>  <a href="http://www.fast.vsb.cz">www.fast.vsb.cz</a>
Istanbul Kültür University	TR ISTANBU19	Burcu Atalay-Emre, M.A. <a href="mailto:b.atalay@iku.edu.tr">b.atalay@iku.edu.tr</a> <a href="mailto:eic@iku.edu.tr">eic@iku.edu.tr</a> European and International Center, Ataköy Campus, D-100 Yanyol, Bakırköy, 34156, Istanbul. Agreements: <a href="mailto:agreements-eic@iku.edu.tr">agreements-eic@iku.edu.tr</a> Outgoing: <a href="mailto:eic-sts-out@iku.edu.tr">eic-sts-out@iku.edu.tr</a> Staff: <a href="mailto:staffmobil-eic@iku.edu.tr">staffmobil-eic@iku.edu.tr</a> Incomings: <a href="mailto:eic-sts-in@iku.edu.tr">eic-sts-in@iku.edu.tr</a>	<a href="http://www.iku.edu.tr/EN/359-5/2-1-9946-605-4/Incoming-Erasmus-Students">http://www.iku.edu.tr/EN/359-5/2-1-9946-605-4/Incoming-Erasmus-Students</a>  <a href="http://ee.iku.edu.tr/">http://ee.iku.edu.tr/</a>

## B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods]	Student Mobility for Traineeships
CZ OSTRAVA01	TR ISTANBU19	0732	Building and Civil Engineering	1,2,3	2x10 (20 months)	--
CZ OSTRAVA01	TR ISTANBU19	0731	Architecture and town planning	1,2,3	2x10 (20 months)	--
TR ISTANBU19	CZ OSTRAVA01	0732	Building and Civil Engineering	1,2,3	2x10 (20 months)	--
TR ISTANBU19	CZ OSTRAVA01	0731	Architecture and town planning	1,2	2x10 (20 months)	--

[\*Study cycle is optional. Inter-Institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods]	Staff Mobility for Training
CZ OSTRAVA01	TR ISTANBU19	0732	Building and Civil Engineering	1x5 (5 days)	1x5 (5 days)
CZ OSTRAVA01	TR ISTANBU19	0731	Architecture and town planning	1x5 (5 days)	1x5 (5 days)
TR ISTANBU19	CZ OSTRAVA01	0732	Building and Civil Engineering	1x5 (5 days)	1x5 (5 days)
TR ISTANBU19	CZ OSTRAVA01	0731	Architecture and town planning	1x5 (5 days)	1x5 (5 days)

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>1</sup>	
				Student Mobility for Studies [Minimum recommended level]	Staff Mobility for Teaching [Minimum recommended level]

<sup>1</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

				B1]	level: B2]
CZ OSTRAVA01	0732,0731	English	Czech	B1	B2
TR ISTANBU19	0732,0731	Turkish	English	B2	N/A

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

#### D. Additional requirements

VŠB-TU Ostrava: In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please contact Erasmus Institutional Coordinator. For information about facilities for students and staff with disabilities see: <http://www.vsb.cz/9230/en/incoming-students/information/ects/information-for-students/facilities-for-special-needs-students/>

TR ISTANBU 19 is able to receive students and staff with disabilities. This can be discussed before each nomination.

#### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
CZ OSTRAVA01	Application deadline: 15.5. (30.4. – students with visa requirement)	Application deadline: 30.11. (31.10. – students with visa requirement)
TR ISTANBU19	September-January Application deadline 15th of June	January-June Application deadline 15th of December

2. The receiving institution will send its decision within [4] weeks.
3. A Transcript of Records will be issued by the receiving institution no later than [4] weeks after the assessment period has finished at the receiving HEI.

##### CZ OSTRAVA01

The faculty issues Transcripts of Records. **Every student must pick up the transcript him/herself.** The Faculty of Civil Engineering will not automatically send your transcript to your home university. If the student's exam grades are not yet available when you leave, please make arrangements with the proper office to have your transcript sent to you.

4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

#### F. Information

##### 1. Grading systems of the institutions



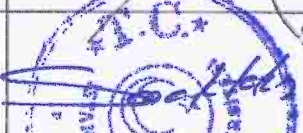

VŠB-TU Ostrava grading system is described at: [www.vsb.cz/grading-system-description](http://www.vsb.cz/grading-system-description)

Istanbul Kültür University <http://www.iku.edu.tr/EN/ectsikuinfo.html#>



	Technical University of Ostrava	Istanbul Kültür University
WWW for Incoming Students	<a href="http://www.fast.vsb.cz/cs/studium-a-vyuka/mobility/erasmus/incoming-students/">http://www.fast.vsb.cz/cs/studium-a-vyuka/mobility/erasmus/incoming-students/</a>	<a href="http://www.iku.edu.tr/eic-incomingsts">www.iku.edu.tr/eic-incomingsts</a>
WWW Course Catalogue	<a href="http://www.vsb.cz/9230/en/exchange-courses/">http://www.vsb.cz/9230/en/exchange-courses/</a>	<a href="http://www.iku.edu.tr/EN/ects.php">http://www.iku.edu.tr/EN/ects.php</a>
Housing <sup>2</sup>	<a href="http://accommodation.vsb.cz">http://accommodation.vsb.cz</a>	<a href="http://www.iku.edu.tr/eic-incomingsts">www.iku.edu.tr/eic-incomingsts</a>
Contact details	<a href="mailto:accommodation@vsb.cz">accommodation@vsb.cz</a>	<a href="mailto:eic-sts-in@iku.edu.tr">eic-sts-in@iku.edu.tr</a>
WWW Visa Information <sup>3</sup>	<a href="http://www.vsb.cz/visa">http://www.vsb.cz/visa</a>	<a href="http://www.iku.edu.tr/eic-visa">www.iku.edu.tr/eic-visa</a>
Contact details	<a href="mailto:erasmus-visa@vsb.cz">erasmus-visa@vsb.cz</a>	<a href="mailto:eic-sts-in@iku.edu.tr">eic-sts-in@iku.edu.tr</a>
WWW Insurance Information <sup>4</sup>	<a href="http://www.vsb.cz/insurance">http://www.vsb.cz/insurance</a>	<a href="http://www.iku.edu.tr/eic-incomingsts">www.iku.edu.tr/eic-incomingsts</a>
Contact details	<a href="mailto:erasmus-insurance@vsb.cz">erasmus-insurance@vsb.cz</a>	<a href="mailto:eic-sts-in@iku.edu.tr">eic-sts-in@iku.edu.tr</a>
ECTS Users' Guide <sup>5</sup>	<a href="http://www.vsb.cz/9230/en/e-utvaru/">http://www.vsb.cz/9230/en/e-utvaru/</a>	<a href="http://www.iku.edu.tr/EN/ectsikuinfo.html#">http://www.iku.edu.tr/EN/ectsikuinfo.html#</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>6</sup>
CZ OSTRAVA01	Prof. Ing. Petr Noskivič, CSc. Vice-Rector for Study Affairs	8.7.2014	 
TR ISTANBU19	Prof. Dr. Sermin ÖRNEKTEKİN- Vice-President, Head of International Relations	26.07.2014	 

<sup>2</sup> The receiving institution will guide and help incoming mobile participants in finding accommodation, according to the requirements of the ECHE.

<sup>3</sup> The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.

<sup>4</sup> The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

<sup>5</sup> Receiving Institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

<sup>6</sup> Scanned signatures are accepted