



Erasmus+ Programme

Key Action 1

- Mobility for learners and staff - Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website (eg. of the course catalogue)
TECHNICAL UNIVERSITY OF CLUJ-NAPOCA	RO CLUJNAP 05	<i>Office for European Programs</i> Andreea Popa -Erasmus Program Officer Memorandumului Street 28, 400114 Cluj-Napoca, Romania Tel: + 40 264 202261 / Fax: +40 264 591690 E-mail: Int.Rel.Office@staff.utcluj.ro Faculty Erasmus Coordinator Assoc.Prof.PhD.Arch. Mihaela Ioana AGACHI Director of the Department of Urban Planning Faculty of Architecture and Urban Planning Observatorului Str. 72-76, 400363 Cluj-Napoca, Romania tel/fax +40 264 402558, tel +40 264 401845, gsm +40 740042565 E-mail: mihaela.ioana.agachi@arch.utcluj.ro Lect.PhD.Arch. Cristina Purcar E-mail: cristina.purcar@arch.utcluj.ro	http://www.utcluj.ro/

ISTANBUL KULTUR UNIVERSITY	TR ISTANBU 19	Burcu Atalay-Emre, M.A. b.atalay@iku.edu.tr, eic@iku.edu.tr European and International Center, Ataköy Campus, D-100 Yanyol, Bakırköy, 34156, Istanbul. Agreements: agreements-eic@iku.edu.tr Outgoing: eic-sts-out@iku.edu.tr Staff: staffmobil-eic@iku.edu.tr Incomings: eic-sts-in@iku.edu.tr	http://eic.iku.edu.tr Course Catalogue : http://www.iku.edu.tr/EN/ects.php
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B. Mobility numbers per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
RO CLUJNAP 05	TR ISTANBU 19	02.0	Architecture	1,2,3	1 x 10	
TR ISTANBU 19	RO CLUJNAP 05	02.0	Architecture	1,2,3	1 x 10	

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration*]	Staff Mobility for Training *
RO CLUJNAP 05	TR ISTANBU 19	02.0	Architecture	1 x 5	
TR ISTANBU 19	RO CLUJNAP 05	02.0	Architecture	1 x 5	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional : Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ²	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
RO CLUJNAP 05	Architecture	Romanian	English or French (project work)	B1	B2
TR ISTANBU 19		Turkish	English	B2 (English)	N/A

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

RO CLUJNAP 05:

http://bri.utcluj.ro/RI2_en/index.php

http://bri.utcluj.ro/RI2_en/incoming_erasmus.php

http://bri.utcluj.ro/RI2_en/documente_importante.php

Istanbul Kültür University

TR ISTANBU 19 is able to receive students and staff with disabilities. This can be discussed before each nomination.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
RO CLUJNAP 05	15 th July	15 th November
TR ISTANBU19	Application Deadline: June 15th	Application Deadline: November 15th

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within **5 weeks (RO CLUJNAP 05)/ 5 weeks (TR ISTANBU19)**

3. A Transcript of Records will be issued by the receiving institution no later than **5 weeks (RO CLUJNAP 05)/ 5 weeks (TR ISTANBU19)** after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]

4. Termination of the agreement

² For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

RO CLUJNAP 05:

Information available at: http://bri.utcluj.ro/RI2_en/documente_importante.php

Contact person: Andreea Popa- Erasmus Program Officer (E-mail: Int.Rel.office@staff.utcluj.ro)

TR ISTANBU19

<http://www.iku.edu.tr/EN/ectsikuinfo.html#>

	Technical University of Cluj Napoca	Istanbul Kültür University
WWW for Incoming Students		www.iku.edu.tr/eic-incomingsts
Housing ³	http://bri.utcluj.ro/RI2_en/incoming_erasmus.php	www.iku.edu.tr/eic-incomingsts
Contact details	Andreea Popa Int.Rel.Office@staff.utcluj.ro Tel: +40 264 202261	eic-sts-in@iku.edu.tr
WWW Visa Information ⁴	http://bri.utcluj.ro/RI2_en/incoming_erasmus.php	www.iku.edu.tr/eic-visa
Contact details	Andreea Popa Int.Rel.Office@staff.utcluj.ro Tel: +40 264 202261	eic-sts-in@iku.edu.tr
WWW Insurance Information ⁵	http://bri.utcluj.ro/RI2_en/incoming_erasmus.php	www.iku.edu.tr/eic-incomingsts
Contact details	Andreea Popa Int.Rel.Office@staff.utcluj.ro Tel: +40 264 202261	eic-sts-in@iku.edu.tr
ECTS Users' Guide ⁶		http://www.iku.edu.tr/EN/ectsikuinfo.html#





³ The receiving institution will guide and help incoming mobile participants in finding accommodation, according to the requirements of the ECHE.

⁴ The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.

⁵ The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

⁶ Receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁷
RO CLUJNAP 05	Institutional Coordinator Prof.dr.eng. Aurel VLAICU	26.02.2014.	 
TR ISTANBU 19	Prof. Dr. Sermin ÖRNEKTEKİN , Vice- President Head of International Relations	23.02.2014	 

⁷ Scanned signatures are accepted