



Erasmus+ Programme

Key Action 1

- Mobility for learners and staff -

Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021

between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website (eg. of the course catalogue)
Istanbul Kültür University	TR ISTANBU19	Burcu Atalay-Emre, M.A. b.atalay@iku.edu.tr , eic@iku.edu.tr European and International Center, Ataköy Campus, D-100 Yanyol, Bakırköy, 34156, Istanbul. Agreements: agreements-eic@iku.edu.tr Outgoing: eic-sts-out@iku.edu.tr Staff: staffmobil-eic@iku.edu.tr Incomings: eic-sts-in@iku.edu.tr	www.iku.edu.tr/eic http://www.iku.edu.tr/EN/ects.php www.iku.edu.tr/eic-incomingsts
Karlsruhe International University	D KARLSRU08	Dr Jutta Walz, Erasmus Coordinator Tel +49 721 1303 555 jwalz@karshochschule.de	http://karlshochschule.de/en/university/services/international-office/

B. Mobility numbers² per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods
					Student Mobility for Studies
TR ISTANBU19	D KARLSRU08	041	Business and administration	1 st	2 (10 months)
TR ISTANBU19	D KARLSRU08	021	Arts Management	1 st	2 (10 months)
D KARLSRU08	TR ISTANBU19	041	Business and administration	1 st	2 (10 months)
D KARLSRU08	TR ISTANBU19	021	Arts Management	1 st	2 (10 months)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration...]	Staff Mobility for Training *
TR ISTANBU19	D KARLSRU08	See above	See above	1 person (min. 8 hours)	n/a
D KARLSRU08	TR ISTANBU19	See above	See above	1 person (min. 8 hours)	n/a

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

Receiving institution [Erasmus code]	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ³	
			Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ISTANBU19	Turkish	English	B2 (English)	N/A
D KARLSRU08	English	German	CEFR B2	CEFR B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

TR ISTANBU19: is able to receive students with disabilities. This can be discussed before each nomination.

D KARLSRU08:

Students with physical disability or health condition or a learning difficulty are welcome at Karlsruhochschule. The university building is accessible without having to overcome barriers.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
TR ISTANBU19	Application Deadline: June 15th	Application Deadline: November 15th
D KARLSRU08	May 15	November 15

- The receiving institution will send its decision regarding admission within **3** weeks.
- A Transcript of Records will be issued by the receiving institution no later than **5** weeks after the assessment period has finished at the receiving HEI.
- Termination of the agreement: A notice of at least one academic year is given. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

TR ISTANBU19: <http://www.iku.edu.tr/EN/ectsikuinfo.html#>

D KARLSRU08:



- 1.0 – 1.5 = "excellent"
- 1.6 – 2.5 = "good"
- 2.6 – 3.5 = "satisfactory"
- 3.6 – 4.0 = "fair" / "sufficient"

4.1 – 5.0 = "insufficient"

The minimum passing grade is "fair" / "sufficient"

	Karlsruhehochschule International University	Istanbul Kültür University
Housing ⁴	http://karlshochschule.de/en/university/services/international-office/ Mirsini Nikodimou	www.iku.edu.tr/eic-incomingsts
Contact details	housing@karlshochschule.de +49 721 1303 3116	eic-sts-in@iku.edu.tr
WWW Visa Information ⁵	http://karlshochschule.de/en/university/services/international-office/ Mirsini Nikodimou	www.iku.edu.tr/eic-visa
Contact details	international@karlshochschule.de +49 721 1303 3116	eic-sts-in@iku.edu.tr
WWW Insurance Information ⁶	http://karlshochschule.de/en/university/services/international-office/ Mirsini Nikodimou	www.iku.edu.tr/eic-incomingsts
Contact details	international@karlshochschule.de +49 721 1303 3116	eic-sts-in@iku.edu.tr
ECTS Users' Guide ⁷		http://www.iku.edu.tr/EN/ectsikuinfo.html#

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁸
TR ISTANBU19	Prof. Dr. Sermin ÖRNEKTEKİN, Vice-President Head of International Relations	33.01.2014	
D KARLSRU08	Prof. Dr. Michael Zerr President	05.02.2014	

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International University
Karlstraße 36-38 • 76133 Karlsruhe

⁴ The receiving institution will guide and help incoming mobile participants in finding accommodation, according to the requirements of the ECHE.

⁵ The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.

⁶ The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

⁷ Receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

⁸ Scanned signatures are accepted