



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2018-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner Institution.

A. Information about higher education institutions

Name of the institution, Erasmus code and address (and department, where relevant)	Contact details (email, phone)	Website (eg. of the course catalogue)
Istanbul Kultur University TR ISTANBU19	International Office Ataköy Campus, D-100 Yanyol, Bakırköy,34158, Istanbul erasmus@iku.edu.tr Seçkin Taygun Altıntaş Erasmus Institutional Coordinator s.altintas@iku.edu.tr Tel No: +90 212 498 44 66 Department Coordinator Assist. Prof. Dr. Gökhan Yazıcı gokhanvazici@iku.edu.tr Tel No: +90 212 498 42 64	https://www.iku.edu.tr/ENG/index.php Academic Package: https://www.iku.edu.tr/EN/ects.php

<p>National University of Public Service HU BUDAPEST54</p> <p>Faculty of Water Sciences</p>	<p>International Relations Office Julianna Szigetl Erasmus+ Institutional Coordinator szigetl.julianna@uni-nke.hu Tel: +36 1 432-9000/20429</p> <p>Faculty coordinator Gábor Keve Bajcsy-Zs. út 12-14., 6500 Baja Tel: +36 30 3495496 keve.gabor@uni-nke.hu</p>	<p>https://en.uni-nke.hu/international/erasmus/erasmus-at-nups</p> <p>https://en.uni-nke.hu/about-nups/faculties-and-institutes/faculty-of-water-sciences/degree-programmes</p>
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B. Mobility numbers¹ per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code* [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd]*	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
TR ISTANBU19	HU BUDAPEST54	0732	Civil Engineering & Environmental Engineering	1st	2*10=20	0
HU BUDAPEST54	TR ISTANBU19	0732	Civil Engineering & Environmental Engineering	1st	2*10=20	0

¹ Mobility numbers can be given per sending/receiving institutions and per education field (optional*: <http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or averaged duration*]	Staff Mobility for Training *
TR ISTANBU19	HU BUDAPE54	0732	Civil Engineering & Environmental Engineering	2 staff (2x5 days)	1 staff (5 days)
HU BUDAPE54	TR ISTANBU19	0732	Civil Engineering & Environmental Engineering	2 staff (2x5 days)	1 staff (5 days)

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ²	
				Student Mobility for Studies	Staff Mobility for Teaching
TR ISTANBU19	041	English	Turkish	B2	B2
HU BUDAPE54	041	Hungarian	English	B2	C1

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

TR ISTANBU19:

HU BUDAPE54:

²For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

For admission to the National University of Public Service in the framework of the Erasmus+ programme, students must follow the application procedure published at the following web page:

<https://en.uni-nke.hu/international/erasmus/erasmus-at-nups;>

Online Application Portal: <https://app.uni-nke.hu/erasmus/> (set language to English at the right top of the page)

E. Calendar

1. Applications/Information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBU19	June 15	November 15
HU BUDAPE54	May 15	November 15

Academic Calendar website: <https://en.uni-nke.hu/incoming-students/academic-calendar>

2. The receiving Institution will send its decision within [4] weeks.
3. A Transcript of Records will be Issued by the receiving Institution no later than [5] weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement, or amendments to it, can be made annually, if communicated before September 30th and will only take effect as of September 30th of the following academic year. Neither the European Commission nor the National Agencies can be held responsible in case of conflict.

F. Information

1. Grading systems of the institutions

TR ISTANBU19: <https://www.iku.edu.tr/EN/ectsikuinfo.html>

HU BUDAPE54:

<https://en.uni-nke.hu/incoming-students/academic-affairs/ects-credit-system>

ECTS grading scale

5 Jeles	A	Excellent
4 Jó	B	Good
3 Közepes	C	Satisfactory
2 Elégséges	D	Pass

1 Elégtelen	F	Fail*
- Nem jelent meg	DNA	Did not attend*
- Nem vizsgázott	I	Incomplete*
- Aláírva	S	Signed*
- Megtagadva	R	Refused*

* nem jár érte kredit (= no credit)

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU19	erasmus@iku.edu.tr	https://www.iku.edu.tr/ENG/15/2390/visa-residence-permit.html
HU BUDAPESS4	Gábor Keve keve.gabor@uni-nke.hu , international.exchange@uni-nke.hu	https://en.uni-nke.hu/incoming-students/plan-your-arrival/visa-and-residence

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU19	erasmus@iku.edu.tr	http://www.iku.edu.tr/ENG/15/2421/mobility-procedures.html
HU BUDAPESS4	Gábor Keve keve.gabor@uni-nke.hu , international.exchange@uni-nke.hu	https://en.uni-nke.hu/incoming-students/plan-your-arrival/health-insurance



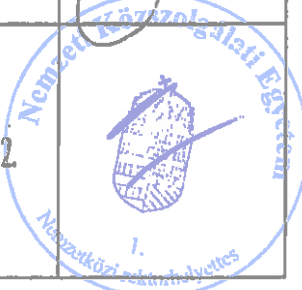
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU19	erasmus@lku.edu.tr	https://www.lku.edu.tr/ENG/15/2391/accommodation.html
HU BUDAPE54	Gábor Keve keve.gabor@uni-nke.hu , international.exchange@uni-nke.hu	https://en.uni-nke.hu/incoming-students/student-services/accommodation and https://en.uni-nke.hu/about-nups/faculties-and-institutes/faculty-of-water-sciences/campus

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature
TR ISTANBU19	Seçkin Taygun Altıntaş Erasmus+ Institutional Coordinator	22.05.2018	 ISTANBUL KÜLTÜR UNIVERSITY INTERNATIONAL OFFICE www.lku.edu.tr
HU BUDAPE54	Dr. habil. Györgyi Nyikos Vice-Rector for International Affairs	2018 JÚL. 02	  Nemzeti Közszolgálati Egyetem Nemzetközi Kézirattudományi Intézet

„Jogilag megvizsgálva”

dátum: 2018 JÚN. 28 dr. Csunády Szabolcs

..... jogtanácsos

Jogtanácsosi Iroda

16188

Nemzeti Közszolgálati Egyetem
1083 Budapest, Ludovika tér 2.