

Erasmus+ Programme Key Action 1

- Mobility for learners and staff - Higher Education Student and Staff Mobility Inter-institutional agreement 2014-21 between programme countries

The Institutions named below agree to cooperate for the exchange of students and / or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (e.g. of the course catalogue)
Istanbul Kültür University	TR ISTANBU19	Burcu Atalay-Emre, M.A. b.atalay@iku.edu.tr , elc@iku.edu.tr European and International Center, Ataköy Campus, D-100 Yanyol, Bakırköy, 34156, Istanbul. Agreements: agreements-elc@iku.edu.tr Outgoing: elc-sts-out@iku.edu.tr Staff: staffmob -elc@iku.edu.tr Incomings: elc-sts-in@iku.edu.tr	www.iku.edu.tr/elc
Högskolan Dalarna	S FALUN 01	Högskolan Dalarna, S-791 88 Falun, Sweden Susanne Corrigox, Erasmus Co-ordinator sco@du.se +46 23778153	www.du.se/en Ac contact : Amr Sabet ags@du.se (0312) Hasan Fleyeh hfl@du.se (061) Jörgen Elbe jel@du.se (041)

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM (Erasmus code of the sending institution)	TO (Erasmus code of the receiving institution)	Subject area code * ([SCED])	Subject area name *	Study cycle (short cycle, 1 st , 2 nd or 3 rd) *	Number of student mobility periods	
					Student Mobility for Studies (total number of months of the study periods or average duration*)	Student Mobility for Traineeships
S FALUN 01	TR ISTANBU19	041	Business Administration	1 st	2 x 10 = 20	

		061	Information and Communication Technologies			
		0312	Political sciences and civics			
TR ISTANBU19	S FALUN 01	041	Business Administration	1 st	2 x 10 = 20	
		061	Computer Engineering			
		0312	International Relations			

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching (total number of days of teaching periods or average duration ¹)	Staff Mobility for Training *
S FALUN 01	TR ISTANBU19				
TR ISTANBU19	S FALUN 01				

C. Recommended language skills

The sending Institution, following agreement with the receiving Institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving Institution [Erasmus code]	Optional Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ¹	
				Student Mobility for Studies (Minimum recommended level: B1)	Staff Mobility for Teaching (Minimum recommended level: B2)
TR ISTANBU19		Turkish	English	B2 (English)	N/A
S FALUN 01		English	Swedish	B2	

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

SFALUN01: <http://www.du.se/en/Student-Services/Student-Counselling-Services/Students-with-Disabilities/>
TR ISTANBU 19 is able to receive students and staff with disabilities. This can be discussed before each nomination.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving Institution [Erasmus code]	Autumn term ² [month]	Spring term ² [month]
TR ISTANBU19	Application Deadline: June 15th	Application Deadline: November 15th
S FALUN 01	April 15th	October 15th

¹ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

2. The receiving institution will send its decision within 2 weeks.
3. A Transcript of Records will be issued by the receiving Institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

Istanbul Kültür University <http://www.iku.edu.tr/EN/ectsikuinfo.html#>

SFALUN01 Dalarna University uses four different grading scales (each course syllabus provides information on which one is used) together with historical grade distribution. ECTS grades are not in use, see also www.du.se/ects

		Istanbul Kültür University
WWW for Incoming Students	http://www.du.se/en/Study-at-DU/How-To-Apply/International-Students-Inbound-Exchange/	www.iku.edu.tr/eic-incomingsts
WWW Course Catalogue		http://www.iku.edu.tr/EN/ects.php
Housing ²	www.du.se/accommodation	www.iku.edu.tr/eic-incomingsts
Contact details	ioffice@du.se	eic-sts-in@iku.edu.tr
WWW Visa Information ³	http://www.du.se/en/Student-Services/Practical-Information/Residence-Permits/	www.iku.edu.tr/eic-visa
Contact details	ioffice@du.se	eic-sts-in@iku.edu.tr
WWW Insurance Information ⁴	www.du.se/Insurances	www.iku.edu.tr/eic-incomingsts
Contact details	ioffice@du.se	eic-sts-in@iku.edu.tr
ECTS Users' Guide ⁵	www.du.se/ects	http://www.iku.edu.tr/EN/ectsikuinfo.html#

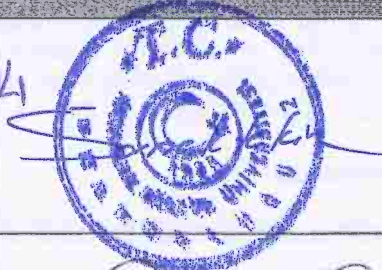
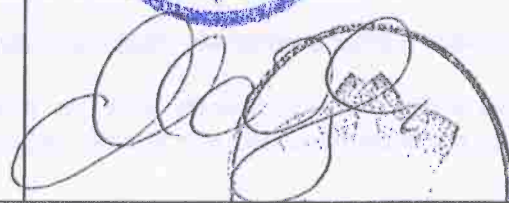
² The receiving Institution will guide and help incoming mobile participants in finding accommodation, according to the requirements of the ECHE.

³ The sending and receiving Institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.

⁴ The sending and receiving Institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

⁵ Receiving Institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature
TR ISTANBU19	Prof. Dr. Sermin ÖRNEKTEKİN, Vice Rector and Head of International Relations	18.04.2014	
S FALUN 01	Prof Marita Hilliges, Vice Chancellor	8/4 2014	

HÖRSKOLAN
Dalarna