



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2016-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details	Website
ISTANBUL KÜLTÜR UNIVERSITY	TR ISTANBUL 19	Seçkin Taygun Altıntaş Erasmus Institutional Coordinator s.altintas@iku.edu.tr International Office Ataköy Campus, D-100 Yanyol, Bakırköy, 34156, Istanbul erasmus@iku.edu.tr	<div>International Office http://www.iku.edu.tr/ENG/5/31248/gelen</div> <div>ECTS Information Package http://www.iku.edu.tr/EN/ects.php</div>
ESCOLA d'ART i SUPERIOR de DISSENY PAU GARGALLO	E BARCELO 85	Erasmus@paugargallo.cat , Manel Clemente , +34 933997652 Molí de la Torre, 16 08915 Badalona Barcelona, Spain	www.paugargallo.cat http://www.paugargallo.cat/pgargallo/page/3/211/0/information-incoming-students

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B. Mobility numbers² per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject are a code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of students/months of the study periods or average duration*]	Student Mobility for Traineeships *
TR ISTANBUL 19	E BARCELO 85	21	Art and Design	1st	2 x 10	N/A
E BARCELO 85	TR ISTANBUL 19	21	Art and Design	1st	2 x 10	N/A

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of staff/days of teaching periods or average duration *]	Staff Mobility for Training *
TR ISTANBUL 19	E BARCELO 85	21	Art and Design	2 x 5	2 x 5
E BARCELO 85	TR ISTANBUL 19	21	Art and Design	2 x 5	2 x 5

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ³	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ISTANBUL 19		Turkish	English	English: B2	English: B2
E BARCELO 85		Catalan / Spanish	English	English: B2	English: B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

E BARCELO 85:

Application information is available here:

<http://www.paugargallo.cat/pgargallo/page/3/211/0/information-incoming-students>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBUL 19	June 15th	November 15th
E BARCELO 85	Late May	Late November

³ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

[In the event of unilateral termination, a notice of at least one academic year should be given. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.]

F. Information

1. Grading systems of the institutions

TR ISTANBUL 19

<http://www.iku.edu.tr/EN/ectsikuinfo.html#>

E BARCELO 85

The minimum passing grade is 5 / E / SATISFACTORY

ECTS GRADE	NOTES OUT OF 10	DESCRIPTION
A	FROM 9	EXCELLENT
B	8	VERY GOOD
C	7	GOOD
D	6	AVERAGE
E	5	SATISFACTORY
FX	LESS THAN 5	INSUFFICIENT
F	LESS THAN 4	VERY POOR

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Website for information
TR ISTANBUL 19	Contact : erasmus@iku.edu.tr https://www.iku.edu.tr/ENG/15/2390/visa-residence-permit.html
E BARCELO 85	Contact erasmus@paugargallo.cat http://www.paugargallo.cat/pgargallo/page/3/211/0/information-incoming-students http://www.seap.minhap.gob.es/es/es/servicios/extranjeria.html

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Website for information
TR ISTANBUL 19	http://www.iku.edu.tr/ENG/15/2421/mobility-procedures.html
E BARCELO 85	http://www.paugargallo.cat/pgargallo/page/3/211/0/information-incoming-students



4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Website for information
TR ISTANBUL 19	https://www.iku.edu.tr/ENG/15/2391/accommodation.html
E BARCELO 85	www.habitatgejove.cat

G. SIGNATURES OF THE INSTITUTIONS

Institution [Erasmus code]	Name, function	Date	Signature ⁴
TR ISRTANBUL 19	Taygun Seçkin Altıntaş ERASMUS coordinator	19 th July 2017	 ISTANBUL KÜLTÜR ÜNİVERSİTESİ INTERNATIONAL OFFICE www.iku.edu.tr
E BARCELO 85	Manel Clemente ERASMUS coordinator	15 th July 2017	  Generalitat de Catalunya Departament d'Educació Escola d'Art i Superior de Disseny Pau Gargallo

⁴ Scanned signatures are accepted



Erasmus+ Programme

Key Action 1



– Mobility for learners and staff – Higher Education Student and Staff Mobility Inter-institutional¹ agreement 2014-20[21]² between programme countries [Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ⁴ (email, phone)	Website (e.g. of the course catalogue)
Istanbul Kültür University	TR ISTANBU19	Burcu Atalay-Emre, M.A. Erasmus Institutional Coordinator b.atalay@iku.edu.tr , eic@iku.edu.tr European and International Center, Ataköy Campus, D-100 Yanyol, Bakırköy, 34156, Istanbul. Agreements: agreements-eic@iku.edu.tr Outgoings: eic-sts-out@iku.edu.tr Incomings: eic-sts-in@iku.edu.tr Staff: staffmobil-eic@iku.edu.tr	Istanbul Kültür University http://www.iku.edu.tr/ENG European and International Center www.iku.edu.tr/eic ECTS Information Package http://www.iku.edu.tr/EN/ect_s.php
Escola d'Art i Superior de Disseny Pau Gargallo,	E BARCELO85	Mercè Tiana mtiana@hotmail.com Phone : +34 933 997 652	www.paugargallo.cat

B. Mobility numbers⁵ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
E BARCELO85	TR ISTANBU19	21	Art and Design	1 st , 2 nd	2 x 10 = 20	

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>) with at least 8 hours of teaching

TR ISTANBU19	E BARCELO85	21	Art and Design	1 st , 2 nd	2 x 10 = 20	
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[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
E BARCELO85	TR ISTANBU19	21	Art and Design	2 x 1 (1 week)	TBD
TR ISTANBU19	E BARCELO85	21	Art and Design	2 x 1 (1 week)	TBD

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁶	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ISTANBU19		Turkish	English	B2 (English)	N/A
E BARCELO85		Català Spanish	English	B2 (English)	B2 (English)

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff. Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

TR ISTANBU 19 is able to receive students and staff with disabilities. This can be discussed before each nomination.

Escolad'Art I Superior de Disseny Pau Gargallo de Badalona. is able to receive students and staff with disabilities. This can be discussed before each nomination.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBU19	Application Deadline: June 15th	Application Deadline: November 15th
E BARCELO85	1st June	30th November

⁶For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 2 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

Istanbul Kültür University

<http://www.iku.edu.tr/EN/ectsikuinfo.html#>

Escolad'Art I Superior de Disseny Pau Gargallo de Badalona

www.paugargallo.cat

	Escolad'Art I Superior de Disseny Pau Gargallo de Badalona	Istanbul Kültür University
WWW for Incoming Students	www.paugargallo.cat	www.iku.edu.tr/eic-incomingsts
WWW Course Catalogue	www.paugargallo.cat	http://www.iku.edu.tr/EN/ects.php
Housing ⁷	www.habitatgejove.cat	www.iku.edu.tr/eic-incomingsts
Contact details	mtiana@hotmail.com	eic-sts-in@iku.edu.tr
WWW Visa Information ⁸	http://www.seap.minhap.gob.es/es/servicios/extranjeria.html	www.iku.edu.tr/eic-incomingsts
Contact details		eic-sts-in@iku.edu.tr
WWW Insurance Information ⁹	http://www.paugargallo.cat/pgargallo/page.php?q=6.3.0.0.0.0.1.3	www.iku.edu.tr/eic-incomingsts
Contact details		eic-sts-in@iku.edu.tr

⁷ The receiving institution will guide and help incoming mobile participants in finding accommodation, according to the requirements of the ECHE.

⁸ The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.

⁹ The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

ECTS Users' Guide ¹⁰	1)	http://www.iku.edu.tr/EN/ectsikuinfo.html#
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1) In the Spanish System, marks are graded from 0 to 10, with 05 being the minimum score required to pass:

ECTS GRADE NOTES OUT OF 10 DESCRIPTION

A FROM 9 EXCELLENT

B 8 VERY GOOD

C 7 GOOD


D 6 AVERAGE

E 5 SATISFACTORY

FX LESS THAN 5 INSUFFICIENT

F LESS THAN 4 VERY POOR

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ¹¹
TR ISTANBU19	Prof. Dr. Sermin ÖRNEKTEKİN, Vice Rector and Head of International Relations	20.11.14	
E BARCELO85	Silvestre Oliveras, Director	10/11/2014	

¹⁰ Receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

¹¹ Scanned signatures are accepted