



Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2015-2021 ERASMUS STUDY

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
ISTANBUL KULTUR UNIVERSITY	TR ISTANBU19	Burcu Atalay – Emre, M.A Erasmus Institutional Coordinator b.atalay@iku.edu.tr European and International Center, Ataköy Campus, D-100 Yanyol, Bakırköy, 34156, Istanbul Agreements: agreements-eic@iku.edu.tr Outgoings: eic-sts-out@iku.edu.tr Incomings: eic-sts-in@iku.edu.tr Staff: staffmobil-eic@iku.edu.tr	Istanbul Kultur University http://www.iku.edu.tr/ENG/ European and International Center http://www.iku.edu.tr/eic ECTS Information Package http://www.iku.edu.tr/EN/ects.php
Cracow University of Technology (Politechnika Krakowska)	PL KRAKOW03	mgr Daria Majka-Sitko – Erasmus Institutional Coordinator ul. Warszawska 24, 31-155 Kraków, Poland Tel.: +48 12 628 25 12 Fax: +48 12 628 25 04	http://www.erasmus.pk.edu.pl/

		E-mail: erasmus@pk.edu.pl	
Faculty of Civil Engineering		dr inż. Michał Pazdanowski – Erasmus Departamental Coordinator ul. Warszawska 24, 31-155 Kraków, Poland Tel: +48 12 628 29 29 E-mail: plpazdan@cyf-kr.edu.pl	http://www.wil.pk.edu.pl/

B. Mobility numbers per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [1 st , 2 nd or 3 rd] *	Number of student mobility periods Student Mobility for Studies Student Mobility for Traineeships * [total number of months of the study periods or average duration*]	
TR ISTANBU19	PL KRAKOW03	071	Civil Engineering	1 st , 2 nd	4x5 months	---
PL KRAKOW03	TR ISTANBU19	071	Civil Engineering	1 st , 2 nd , 3 rd	4x5 months	---

Staff Mobility (Teaching, Training)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods Staff Mobility for Teaching Staff Mobility for Training * [total number of days of teaching periods or average duration *]	
TR ISTANBU19	PL KRAKOW03			TBD	
PL KRAKOW03	TR ISTANBU19			TBD	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Language required	Recommended language of instruction level	
		Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ISTANBU19	English	B2	B2
PL KRAKOW03	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution.

D. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBU19	15 th June	15 th November
PL KRAKOW03	31 May	31 October

2. The receiving institution will send its decision within 6 weeks.
3. A Transcript of Records will be issued by the receiving institution usually 4-8 weeks after the assessment period has finished at the receiving HEI.
4. **TR ISTANBU19 is able to receive students and staff with disabilities. This can be discussed before each nomination.**

F. Information

1. Grading systems of the institutions

Institution [Erasmus code]	Website for information		
TR ISTANBU19	http://www.iku.edu.tr/EN/ectsikuinfo.html		
PL KRAKOW03	ECTS grade	Local grade	Description of the local grade
	A	5.0	Very good
	B	4.5	Better than good
	C	4.0	Good
	D	3.5	Better than satisfactory
	E	3.0	Satisfactory
	FX/F	2.0	Unsatisfactory (Fail)

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Website for information
TR ISTANBU19	http://www.iku.edu.tr/ENG/6/1305/student-mobility-for-studies-incoming.html eic-sts-in@iku.edu.tr
PL KRAKOW03	http://www.erasmus.pk.edu.pl/incoming.php

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Website for information
TR ISTANBU19	http://www.iku.edu.tr/ENG/6/1305/student-mobility-for-studies-incoming.html eic-sts-in@iku.edu.tr
PL KRAKOW03	http://www.erasmus.pk.edu.pl/incoming.php

4. Housing


The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Website for information
TR ISTANBU19	http://www.iku.edu.tr/ENG/6/1305/student-mobility-for-studies-incoming.html

	elc-sts-in@iku.edu.tr
PL KRAKOW03	http://www.erasmus.pk.edu.pl/incoming.php?id=9

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ¹
TR ISTANBU19	Prof. Dr. Sermin Örnektekin Vice Rector and Head of International Relations		
PL KRAKOW03	Prof. Dr hab. inż. Dariusz Bogdał Vice-Rector for Education and International Affairs	10/06/2015	ds. Kształcenia i Współpracy prof. dr hab. inż. Dariusz Bogdał

¹ Scanned signatures are accepted