



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>1</sup> (email, phone)	Website (eg. of the course catalogue)
Politechnika Wrocławska / Wrocław University of Technology	PL WROCLAW02	<b>Erasmus Institutional</b> Coordinator: Agnieszka Krajna, MA, Phone: +48713203585 Fax: +48713203570 E-mail: <a href="mailto:erasmus@pwr.edu.pl">erasmus@pwr.edu.pl</a>  Faculty of Civil Engineering: Dr Marta Moczko, Tel +48 71 320-36-23 Fax +48 71 322-14-65	International Office: <a href="http://www.dwm.pwr.wroc.pl">www.dwm.pwr.wroc.pl</a>  University: <a href="http://www.pwr.edu.pl">www.pwr.edu.pl</a>
ISTANBUL KULTUR UNIVERSITY	TR ISTANBU19	<b>Burcu Atalay – Emre, M.A</b> Erasmus Institutional Coordinator <a href="mailto:b.atalay@iku.edu.tr">b.atalay@iku.edu.tr</a> European and International Center, Ataköy Campus, D- 100 Yanyol, Bakırköy, 34156, Istanbul <b>Agreements:</b> <a href="#">agreements-</a>	Istanbul Kultur University <a href="http://www.iku.edu.tr/ENG/">http://www.iku.edu.tr/ ENG/</a>  European and International Center <a href="http://www.iku.edu.tr/">http://www.iku.edu.tr/</a>

<sup>1</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		<a href="mailto:eic@iku.edu.tr">eic@iku.edu.tr</a> <b>Outgoings:</b> <a href="mailto:eic-sts-out@iku.edu.tr">eic-sts-out@iku.edu.tr</a> <b>Incomings:</b> <a href="mailto:eic-sts-in@iku.edu.tr">eic-sts-in@iku.edu.tr</a> <b>Staff:</b> <a href="mailto:staffmobil-elc@iku.edu.tr">staffmobil-elc@iku.edu.tr</a>	<a href="mailto:eic">eic</a>  ECTS Information Package <a href="http://www.iku.edu.tr/EN/ects.php">http://www.iku.edu.tr/EN/ects.php</a>
--	--	--	---

## B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration *]	Student Mobility for Traineeships *
PL WROCLAW02	TR ISTANBU19	582	Building and civil engineering	1/2	2 (2 x 5 months)	
TR ISTANBU19	PL WROCLAW02	582	Building and civil engineering	1/2	2 (2 x 5 months)	

[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
PL WROCLAW02	TR ISTANBU19	582	Building and civil engineering	1 [1 x 5 days]	
TR ISTANBU19	PL WROCLAW02	582	Building and civil engineering	1 [1 x 5 days]	



### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>2</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
PL WROCLAW02		Polish	English	English B2	English B2
TR ISTANBU19		Turkish	English	English B2	English B2

For more details on the language of instruction recommendations, see the course catalogue of each institution.

### D. Additional requirements

**TR ISTANBU19:** Kültür University is able to receive students and staff with disabilities. This can be discussed before each nomination.

**PL WROCLAW02:**

Orientation Week is compulsory for incoming students.

The university is able to welcome students and staff with disabilities, subject to prior notice.

### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
PL WROCLAW02	15 <sup>th</sup> June	15 <sup>th</sup> November
TR ISTANBU19	Application Deadline: 15 June	Application Deadline: 15 November

[\* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 6 weeks.

3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

<sup>2</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

#### 4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

### 1. Grading systems of the institutions

TR ISTANBU19: [www.iku.edu.tr/EN/ectsikuinfo.html#](http://www.iku.edu.tr/EN/ectsikuinfo.html#)

PL WROCLAW02:

[http://www.portal.pwr.wroc.pl/files/prv/id24/nauczanie/att\\_regulamin\\_studiow\\_2010\\_ang.pdf](http://www.portal.pwr.wroc.pl/files/prv/id24/nauczanie/att_regulamin_studiow_2010_ang.pdf)

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL WROCLAW02	<a href="mailto:erasmus@pwr.wroc.pl">erasmus@pwr.wroc.pl</a>	<a href="http://www.dwm.pwr.wroc.pl/practical_information/">http://www.dwm.pwr.wroc.pl/practical_information/</a>
TR ISTANBU19	<a href="mailto:eic-sts-in@iku.edu.tr">eic-sts-in@iku.edu.tr</a>	<a href="http://www.iku.edu.tr/ENG/6/1305/student-mobility-for-studies-incoming.html">http://www.iku.edu.tr/ENG/6/1305/student-mobility-for-studies-incoming.html</a> <a href="mailto:eic-sts-in@iku.edu.tr">eic-sts-in@iku.edu.tr</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL WROCLAW02	<a href="mailto:erasmus@pwr.wroc.pl">erasmus@pwr.wroc.pl</a>	<a href="http://www.dwm.pwr.wroc.pl/practical_information/">http://www.dwm.pwr.wroc.pl/practical_information/</a>
TR ISTANBU19	<a href="mailto:eic-sts-in@iku.edu.tr">eic-sts-in@iku.edu.tr</a>	<a href="http://www.iku.edu.tr/ENG/6/1305/student-mobility-for-studies-incoming.html">http://www.iku.edu.tr/ENG/6/1305/student-mobility-for-studies-incoming.html</a> <a href="mailto:eic-sts-in@iku.edu.tr">eic-sts-in@iku.edu.tr</a>






#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL WROCLAW02	<a href="mailto:erasmus@pwr.wroc.pl">erasmus@pwr.wroc.pl</a>	<a href="http://www.dwm.pwr.wroc.pl/practical_information/395/accommodation.html">http://www.dwm.pwr.wroc.pl/practical_information/395/accommodation.html</a>
TR ISTANBU19	<a href="mailto:eic-sts-in@iku.edu.tr">eic-sts-in@iku.edu.tr</a>	<a href="http://www.iku.edu.tr/ENG/6/1305/student-mobility-for-studies-incoming.html">http://www.iku.edu.tr/ENG/6/1305/student-mobility-for-studies-incoming.html</a> <a href="mailto:eic-sts-in@iku.edu.tr">eic-sts-in@iku.edu.tr</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>3</sup>
PL WROCLAW02	<b>Prof. Cezary Madryas</b> Vice Rector for Development		<b>PROREKTOR</b>  <i>Prof. Cezary Madryas</i>
TR ISTANBU19	<b>Prof. Dr. Sermin Örnektekin</b> Vice Rector and Head of International Relations		 

<sup>3</sup> Scanned signatures are accepted

