

Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-2021² between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ³ (email, phone)	Website (eg. of the course catalogue)
Istanbul Kültür University	TR ISTANBU19	Burcu Atalay-Emre, M.A. b.atalay@iku.edu.tr , eic@iku.edu.tr European and International Center, Ataköy Campus, D-100 Yanyol, Bakırköy, 34156, Istanbul. Agreements: agreements-eic@iku.edu.tr Outgoing: eic-sts-out@iku.edu.tr Staff: staffmobil-eic@iku.edu.tr Incomings: eic-sts-in@iku.edu.tr	www.iku.edu.tr/eic
Name of the institution (and department, where relevant)	Erasmus code	Contact details ⁴ (email, phone)	Website (eg. of the course catalogue)

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Inter-institutional agreements can be signed by two or more higher education Institutions

³ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

relevant)			catalogue)
Duale Hochschule Baden-Württemberg Mosbach (DHBW) - Baden-Württemberg Cooperative State University Mosbach	TR ISTANBU19	Head of International Relations; Prof. Dr. Thomas Queisser, Oberer Mühlenweg 2-6 74821 Mosbach, Germany Phone: + 49 6261 939289 Fax: + 49 6261 939430 E-mail: queisser@dwbw-mosbach.de http://international.dwbw-mosbach.de/ Institutional Erasmus Coordinator; Diana Söhner, Oberer Mühlenweg 2-6 74821 Mosbach, Germany Phone: + 49 6261 939265 Fax: + 49 6261 939430 E-mail: soehner@dwbw-mosbach.de http://international.dwbw-mosbach.de/	http://international.dwbw-mosbach.de/

B. Mobility numbers⁵ per academic year

If the agreement is signed for more than one year, the partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships
					[total number of months of the study periods or average duration*]	ps *
TR ISTANBU19	D MOSBACH01	041	Business and administration	1st	2 students = 12 months (2 x 6)	/
D MOSBACH01	TR ISTANBU19	041	Business and administration	1st	2 students = 12 months (2 x 6)	/

⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
TR ISTANBU19	D MOSBACH01	041	Business and administration	1 (1 day or 8 hours)	1 x 5 days
		041	Business and administration	1 (1 day or 8 hours)	1 x 5 days
D MOSBACH01	TR ISTANBU19	041	Business and administration	1 (1 day or 8 hours)	1 x 5 days
		041	Business and administration	1 (1 day or 8 hours)	1 x 5 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period. Each institution may require an interview or similar assessment. More details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level ⁶	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ISTANBU19	023	Turkish	English	B2 (English)	N/A
D MOSBACH01	023	EN (for exchange students)	--	B2	B2

⁶ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements

In case of additional requirements in regard to the academic, organisational or other aspects (e.g. students with special needs) please contact the International office: <http://international.dhbw-mosbach.de/>

TR ISTANBU 19 is able to receive students and staff with disabilities. This can be discussed before each nomination.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBU19	Application Deadline: June 15th	Application Deadline: November 15th
D MOSBACH01	May 31 st	September 30 th
D MOSBACH01 / Campus Bad Mergentheim		November 30 th

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 6 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 2018 will only take effect as of 1 September 2019. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

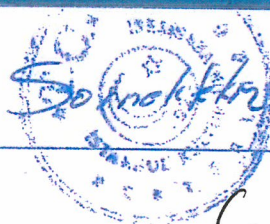

D MOSBACH01: <http://www.dhbw-mosbach.de/fileadmin/user/public/einheiten/auslandsamt/Junior/GradingScale-jp-point-for-all.pdf>

TR ISTANBU19: <http://www.iku.edu.tr/EN/ectsikuinfo.html#>

DHBW Mosbach		Istanbul Kültür University
WWW for Incoming Students		www.iku.edu.tr/eic-incomingsts
WWW Course Catalogue		http://www.iku.edu.tr/EN/ects.php

Housing ⁷	http://en.dhbw-mosbach.de/exchange-students.html	www.iku.edu.tr/eic-incomingsts
Contact details	Sabine Büttner buettner@dhbw-mosbach.de + 49 6261-939 268	eic-sts-in@iku.edu.tr
WWW Visa Information ⁸	http://en.dhbw-mosbach.de/exchange-students.html	www.iku.edu.tr/eic-visa
Contact details	Sabine Büttner buettner@dhbw-mosbach.de + 49 6261-939 268	eic-sts-in@iku.edu.tr
WWW Insurance Information ⁹	http://en.dhbw-mosbach.de/exchange-students.html	www.iku.edu.tr/eic-incomingsts
Contact details	Sabine Büttner buettner@dhbw-mosbach.de + 49 6261-939 268	eic-sts-in@iku.edu.tr
ECTS Users' Guide ¹⁰		http://www.iku.edu.tr/EN/ectsikuinfo.html#

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ¹¹
TR ISTANBU19	Prof. Dr. Sermin ÖRNEKTEKİN, Vice Rector and Head of International Relations	01.04.2014	
D MOSBACH01	Diana Söhner Erasmus Coordinator	07/04/2014	

DUALE HOCHSCHULE
BADEN-WÜRTTEMBERG
MOSBACH
Oberer Mühlenweg 2-6
74821 Mosbach

⁷ The receiving institution will guide and help incoming mobile participants in finding accommodation, according to the requirements of the ECHE.

⁸ The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.

⁹ The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

¹⁰ Receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

¹¹ Scanned signatures are accepted