ERASMUS+ GİDEN ÖĞRENCİ ORYANTASYON PROGRAMI

ULUSLARARASI İLİŞKİLER BİRİMİ

T.C. İSTANBUL KÜLTÜR ÜNİVERSİTESİ

ERASMUS+ ÖĞRENİM HAREKETLİLİĞİ

- Önemli Bilgiler
- Mevcut Durumunuz
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- Pasaport, Oturma İzni, Sigorta
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- Online Language Support (OLS)
- Soru-Cevap

ERASMUS+ ÖĞRENİM HAREKETLİLİĞİ

ÖNEMLİ BİLGİLER

- Sending Institution: ***Istanbul Kültür University***
- Erasmus ID Code: ***TR ISTANBU19***
- Institutional Coordinator: ***Seçkin Taygun Altıntaş***

Mevcut Durumunuz

- Erasmus+ (öğrenim) öğrencisi olduğunuzu onaylamak için Uluslararası İlişkiler Birimi gideceğiniz kuruma bilgilerinizi iletir.
- Değişim Öğrencisi olarak gideceğiniz kurum tarafından başvuru formu, yurt formu, vs. iletilir.
- İlgili belgelerin tarafınızdan doldurulup, ilgili imzaları tamamlanarak karşı kuruma iletilmesi gerekmektedir.
- En önemli nokta karşı kurumun son tarihlerini **(deadline)** kaçırılmamaktır!!! Nominasyon yapıldıktan ve öğrenci bilgilendirildikten sonra tarihlerin takibi öğrencinin sorumluluğundadır.

Kayıt ve Ücretler

- Erasmus Öğrencileri, İstanbul Kültür Üniversitesi'ne kayıtlarını yenileyip, kayıt ve harç ücretlerini ödemekle yükümlüdürler.
- Yurtdışında geçirecekleri süre için öğrencilerin **kayıt dondurması söz konusu değildir.**
- Gidilecek üniversiteye herhangi bir kayıt ve harç ücreti ödemezler.
- Gidilecek üniversite, kendi öğrencilerinden talep ettiği kayıt ve harç ücreti harici ödemeleri Erasmus öğrencilerinden de talep edebilir. Bu çeşit ödemeler; örneğin spor tesisleri abonelik ücreti, ulaşım ücreti, yurt ücreti vs.

Pasaport ? Vize ? Oturma İzni ? Sigorta?

- Pasaportu olmayan öğrencilerimiz pasaport işlemlerine başlamalıdırlar.
- Pasaport Harç Muafiyetinden faydalanabilmeniz için İKÜ'den Öğrenci Belgesi temin etmeniz yeterlidir.
- Öğrenci Vize tipine başvurmanız gerekmektedir.
- Her ülke ve başvuran aday için farklılaşabilen vize süreçleri vardır.
- Vize süreci ile ilgili Konsolosluklardan bilgi almanız **gerekmektedir!!!**
- Çek Cumhuriyeti ve Almanya'ya hareketlilik gerçekleştirecek öğrencilerimiz anne veya babalarından SGK'ya sahipler ise ofisimizden alacakları bir belge ile SGK müdürlüğüne başvurarak ilgili ülkeler için Türkiye ile ikili sigorta anlaşmamızı kullanmış olurlar (AT/11, TR/CZ 111)

Seçim Sonrası Süreç

- Gideceğiniz kurumun web sayfasını ziyaret ediniz (akademik takvim, üniversite, erasmus öğrencilerine sunulan imkanlar, varsa özel koşullar).
- Öğrenim Anlaşması (Learning Agreement-Before Mobility); öğrenci/İstanbul Kültür Üniversitesi/Partner Üniversite imzalı (3 kopya)
- Vize için davetiye-Kabul Mektubu (Letter of Acceptance-gidilecek kurumdan gelen bu belgenin bir kopyası da ofisimize iletilmelidir)

Hibeli olarak gidecek öğrencilerimiz;

- **İş Bankası** Euro Hesabı açmalıdırlar.

Hibe Sözleşmesi öncesi tamamlanması gereken evraklar;

- **LA-Before Mobility (Bütün imzaların tam olması gerekmektedir)**
- **Kabul Mektubu**
- **Sağlık Sigortası**
- **Pasaport Kimlik Sayfası Fotokopisi**
- **Pasaport Vize Sayfası Fotokopisi**
- **İkamet Kartı Fotokopisi (Uluslararası Öğrenciler için)**
- **İş Bankası Euro Hesabı**
- **Seyahat hususunda belge (Uçak Bileti/Rezervasyon)**

ÖNEMLİ NOT: Hibesiz olarak gidecek öğrencilerin de gitmeden önce evraklarını ofisimize teslim etmesi ve hibe sözleşmesi imzalaması zorunludur!!

Öğrenim Anlaşması
Learning Agreement-Before Mobility

- Karşı kurumdan İKÜ'de eşleşecek olan dersler **Bölüm Erasmus Koordinatörleri** ile belirlenmelidir.
- Derslerin toplam kredisi: Dönemlik **30 ECTS** olmalıdır.
- **3 kopya** orijinal LA hazırlanmalıdır.
- Bu belgenin **tüm taraflarca imzalanmış** hali öğrenci yurtdışına çıkmadan önce Uluslararası İlişkiler Birimi'ne teslim edilmelidir.

LA İMZA SÜRECİ

1. Öğrenci
2. Erasmus Bölüm Koordinatörü
3. Erasmus Kurum Koordinatörü
4. Partner Üniversite Erasmus Bölüm/Kurum Koordinatörü

Erasmus Fakülte/Bölüm Koordinatörleri

MÜHENDİSLİK FAKÜLTESİ		
Fakülte Temsilcisi:	Dr. Öğr. Üyesi Ertuğrul Saatçi	e.saatci@iku.edu.tr
İnşaat Mühendisliği:	Dr. Öğr. Üyesi Gökhan Yazıcı	gokhanyazici@iku.edu.tr
Bilgisayar Mühendisliği:	Dr. Öğr. Üyesi Fatma Patlar Akbulut	f.patlar@iku.edu.tr
Endüstri Mühendisliği:	Dr. Öğr. Üyesi İlayda Ülkü	i.karabulut@iku.edu.tr
	Arş. Gör Sevra Çiçekli	s.cicekli@iku.edu.tr
MİMARLIK FAKÜLTESİ		
Fakülte Temsilcisi:	Öğr. Gör. Şeyda Şen	seyda.sen@iku.edu.tr
Mimarlık:	Öğr. Gör. Şeyda Şen	seyda.sen@iku.edu.tr
	Ars. Gör. Sevgi Pınar Turan	s.turan@iku.edu.tr
İç Mimarlık ve Çevre Tasarımı:	Dr. Öğr. Üyesi Derya Adıgüzel Özbek	d.adiguzel@iku.edu.tr
İKTİSADİ VE İDARİ BİLİMLER FAKÜLTESİ		
Fakülte Temsilicisi:	Arş. Gör. Elanur Türküz	e.turkuz@iku.edu.tr
İşletme:	Dr.Öğr. Üyesi Tuğçe Kumral	t.kumral@iku.edu.tr
İktisat:	Dr. Öğr. Üyesi Nazife Merve Hamzaoğlu	n.hamzaoglu@iku.edu.tr
Uluslararası İlişkiler:	Araş.Gör. Seyyide Sena Türkdoğan	s.turkdogan@iku.edu.tr
Uluslararası Ticaret ve Finansman:	Arş. Gör. Elanur Türküz	e.turkuz@iku.edu.tr
Girişimcilik:	Dr. Öğr. Üyesi Seray Begüm Samur Teraman	b.teraman@iku.edu.tr
SANAT VE TASARIM FAKÜLTESİ		
Fakülte Temsilcisi:	Doç. Dr. Zeynep Koçer	z.kocer@iku.edu.tr
İletişim Sanatları:	Doç. Dr. Öykü Ezgi Yıldız	e.yildiz@iku.edu.tr
İletişim ve Tasarımı:	Arş. Gör. Duygu Nazlı Akova	d.assoy@iku.edu.tr
Sanat ve Kültür Yönetimi:	Dr. Öğr. Üyesi Nazlı Miraç Ümit	n.umit@iku.edu.tr
Radyo, Televizyon ve Sinema:	Dr. Öğr. Üyesi Bilgehan Ece Şakrak	b.sakrak@iku.edu.tr
Yeni Medya ve İletişim:	Dr. Öğr. Üyesi Ceren Bilgici Oğuz	c.bilgici@iku.edu.tr
Çizgi Film ve Animasyon:	Ars. Gör. Sevim Karaalioğlu	s.karaalioglu@iku.edu.tr
HUKUK FAKÜLTESİ		
Fakülte Temsilcisi:	Dr. Öğr. Üyesi Sakine Nilüfer Bilgin	n.bilgin@iku.edu.tr
Fakülte Temsilcisi:	Doç. Dr. Fatih Gündoğdu	f.gundogdu@iku.edu.tr
FEN EDEBİYAT FAKÜLTESİ		
Fakülte Temsilcisi:	Dr. Öğr. Üyesi Ayşegül Turan	a.turan@iku.edu.tr
Matematik ve Bilgisayar Bilimleri:	Dr. Öğr. Üyesi Mehmet Fatih Uçar	f.ucar@iku.edu.tr
Türk Dili ve Edebiyatı:	Arş. Gör. Güler Uğur	g.ugur@iku.edu.tr
Psikoloji:	Dr. Öğr. Üyesi Derya Deniz	d.deniz@iku.edu.tr
Moleküler Biyoloji ve Genetik:	Dr. Öğr. Üyesi Ezgi Avşar Abdik	e.abdik@iku.edu.tr
İngiliz Dili ve Edebiyatı:	Doç. Dr. Gillian Mary Elizabeth Alban	g.alban@iku.edu.tr
EĞİTİM FAKÜLTESİ		
Fakülte Temsilcisi:	Arş. Gör. Burcu Gündoğdu	b.gundogdu@iku.edu.tr
Özel Eğitim:	Dr. Öğr. Üyesi Özlem Dalgın Eyiip	o.eyiip@iku.edu.tr
MESLEK YÜKSEKOKULU		
MYO Koordinatörü:	Öğr. Gör. Kübra Mertel	k.mertel@iku.edu.tr

T.C. İSTANBUL KÜLTÜR ÜNİVERSİTESİ

Öğrenim Anlaşması
Learning Agreement-Before Mobility

ISTANBUL KÜLTÜR UNIVERSITY 5+

Learning Agreement
Student Mobility for Studies

Higher Education:
Learning Agreement form
Student's name
Academic Year 20…/20…

Student	Last name(s)	First name(s)	Date of birth	Nationality[1]	Gender: [Male/Female/ Undefined]	Study cycle[2]	Field of education[3]

	Name	Faculty/Department	Erasmus code[4] (if applicable)	Address	Country	Contact person name[5]; email; phone
Sending Institution	İstanbul Kültür University		TR ISTANBU10	ES ~~CARRERA SANA CARRERA~~ 34158 Istanbul	TR	Seçkin Tayyun Altıntaş (Erasmus Institutional Coordinator) ubil@ku.edu.tr +90 212 498 41 41 ext. 4466
Receiving Institution	Name	Faculty/ Department	Erasmus code (if applicable)	Address	Country	Contact person name; email; phone

Before the mobility

Study Programme at the Receiving Institution

Planned period of the mobility: from [month/year] …… to [month/year] ……

Table A Before the mobility	Component[6] code (if any)	Component title at the Receiving Institution (as indicated in the course catalogue[7])	Semester	Number of ECTS credits (or equivalent)[8] to be awarded by the Receiving Institution upon successful completion
				Total: …

Web link to the course catalogue at the Receiving Institution describing the learning outcomes: [*web link to the relevant information*]

The level of language competence[9] in _____ [*indicate here the main language of instruction*] that the student already has or agrees to acquire by the start of the study period is: A1 ☐ A2 ☐ B1 ☐ B2 ☐ C1 ☐ C2 ☐ *Native speaker* ☐

Recognition at the Sending Institution

Table B Before the mobility	Component code (if any)	Component title at the Sending Institution (as indicated in the course catalogue)	Semester	Number of ECTS credits (or equivalent) to be recognised by the Sending Institution
				Total: …

Provisions applying if the student does not complete successfully some educational components: [*web link to the relevant information*]

Commitment

By signing this document, the student, the Sending Institution and the Receiving Institution confirm that they approve the Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and Receiving Institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the Inter-Institutional Agreement for institutions located in Partner Countries). The Beneficiary Institution and the student should also commit to what is set out in the Erasmus+ grant agreement. The Receiving Institution confirms that the educational components listed in Table A are in line with its course catalogue and should be available to the student. The Sending Institution commits to recognise all the credits or equivalent units gained at the Receiving Institution for the successfully completed educational components and to count them towards the student's degree as described in Table B. Any exceptions to this rule are documented in an annex of this Learning Agreement and agreed by all parties. The student and the Receiving Institution will communicate to the Sending Institution any problems or changes regarding the study programme, responsible persons and/or study period.

Commitment	Name	Email	Position	Date	Signature
Student			Student		
Responsible person[10] at the Sending Institution					
Erasmus Institutional Coordinator at the Sending Institution	Seçkin Tayyun Altıntaş	s.altintas@ku.edu.tr	Institutional Coordinator		

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Erasmus+

Higher Education:
Learning Agreement form
Student's name
Academic Year 20…/20…

Responsible person at the Receiving Institution[11]					

[1] **Nationality:** country to which the person belongs administratively and that issues the ID card and/or passport.

[2] **Study cycle:** Short cycle (EQF level 5) / Bachelor or equivalent first cycle (EQF level 6) / Master or equivalent second cycle (EQF level 7) / Doctorate or equivalent third cycle (EQF level 8).

[3] **Field of education:** The ISCED-F 2013 search tool available at http://ec.europa.eu/education/tools/isced-f_en.htm should be used to find the ISCED 2013 detailed field of education and training that is closest to the subject of the degree to be awarded to the student by the Sending Institution.

[4] **Erasmus code**: a unique identifier that every higher education institution that has been awarded with the Erasmus Charter for Higher Education (ECHE) receives. It is only applicable to higher education institutions located in Programme Countries.

[5] **Contact person**: person who provides a link for administrative information and who, depending on the structure of the higher education institution, may be the departmental coordinator or works at the international relations office or equivalent body within the institution.

[6] An "**educational component**" is a self-contained and formal structured learning experience that features learning outcomes, credits and forms of assessment. Examples of educational components are: a course, module, seminar, laboratory work, practical work, preparation/research for a thesis, mobility window or free electives.

[7] **Course catalogue**: detailed, user-friendly and up-to-date information on the institution's learning environment that should be available to students before the mobility period and throughout their studies to enable them to make the right choices and use their time most efficiently. The information concerns, for example, the qualifications offered, the learning, teaching and assessment procedures, the level of programmes, the individual educational components and the learning resources. The Course Catalogue should include the names of people to contact, with information about how, when and where to contact them.

[8] **ECTS credits (or equivalent)**: in countries where the "ECTS" system is not in place, in particular for institutions located in Partner Countries not participating in the Bologna process, "ECTS" needs to be replaced in the relevant tables by the name of the equivalent system that is used, and a web link to an explanation to the system should be added.

[9] **Level of language competence**: a description of the European Language Levels (CEFR) is available at: https://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr

[10] **Responsible person at the Sending Institution**: an academic who has the authority to approve the Learning Agreement, to exceptionally amend it when it is needed, as well as to guarantee full recognition of such programme on behalf of the responsible academic body. The name and email of the Responsible person must be filled in only in case it differs from that of the Contact person mentioned at the top of the document.

[11] **Responsible person at the Receiving Institution**: the name and email of the Responsible person must be filled in only in case it differs from that of the Contact person mentioned at the top of the document.

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Öğrenim Anlaşması
Learning Agreement-Before Mobility

İSTANBUL KÜLTÜR UNIVERSITY 5+

Learning Agreement
Student Mobility for Studies

Higher Education:
Learning Agreement form
Student's name
Academic Year 20.../20...

Student	Last name(s)	First name(s)	Date of birth	Nationality[1]	Gender: [Male/Female/ Undefined]	Study cycle[2]	Field of education [3]

	Name	Faculty/Department	Erasmus code[4] (if applicable)	Address	Country	Contact person name[5]; email; phone
Sending Institution	İstanbul Kültür University		TR ISTANBU10	ES ~~CARRERA SANT BARBARA~~ 34158 İstanbul	TR	Seçkin Taygun Altıntaş (Erasmus Institutional Coordinator) ub@iku.edu.tr +90 212 498 41 41 ext. 4466
Receiving Institution	Name	Faculty/ Department	Erasmus code (if applicable)	Address	Country	Contact person name; email; phone

Before the mobility

Study Programme at the Receiving Institution

Planned period of the mobility: from [month/year] ..... to [month/year] .....

Table A Before the mobility	Component[6] code (if any)	Component title at the Receiving Institution (as indicated in the course catalogue[7])	Semester	Number of ECTS credits (or equivalent)[8] to be awarded by the Receiving Institution upon successful completion
				Total: ...

	Web link to the course catalogue at the Receiving Institution describing the learning outcomes: [*web link to the relevant information*]

	The level of language competence[9] in _____ [*indicate here the main language of instruction*] that the student already has or agrees to acquire by the start of the study period is: A1 ☐ A2 ☐ B1 ☐ B2 ☐ C1 ☐ C2 ☐ Native speaker ☐

Recognition at the Sending Institution

Table B Before the mobility	Component code (if any)	Component title at the Sending Institution (as indicated in the course catalogue)	Semester	Number of ECTS credits (or equivalent) to be recognised by the Sending Institution
				Total: ...

	Provisions applying if the student does not complete successfully some educational components: [*web link to the relevant information*]

Commitment

By signing this document, the student, the Sending Institution and the Receiving Institution confirm that they approve the Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and Receiving Institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the Inter-Institutional Agreement for institutions located in Partner Countries). The Beneficiary Institution and the student should also commit to what is set out in the Erasmus+ grant agreement. The Receiving Institution confirms that the educational components listed in Table A are in line with its course catalogue and should be available to the student. The Sending Institution commits to recognise all the credits or equivalent units gained at the Receiving Institution for the successfully completed educational components and to count them towards the student's degree as described in Table B. Any exceptions to this rule are documented in an annex of this Learning Agreement and agreed by all parties. The student and the Receiving Institution will communicate to the Sending Institution any problems or changes regarding the study programme, responsible persons and/or study period.

Commitment	Name	Email	Position	Date	Signature
Student			Student		
Responsible person[10] at the Sending Institution					
Erasmus Institutional Coordinator at the Sending Institution	Seçkin Taygun Altıntaş	s.altintas@ku.edu.tr	Institutional Coordinator		

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İSTANBUL KÜLTÜR UNIVERSITY 5+

Learning Agreement
Student Mobility for Studies

Higher Education:
Learning Agreement form
Student's name
Academic Year 20.../20...

Student	Last name(s)	First name(s)	Date of birth	Nationality[1]	Gender: [Male/Female/ Undefined]	Study cycle[2]	Field of education [3]

	Name	Faculty/Department	Erasmus code[4] (if applicable)	Address	Country	Contact person name[5]; email; phone
Sending Institution	İstanbul Kültür University		TR ISTANBU10	ES ~~CARRERA SANT BARBARA~~ 34158 İstanbul	TR	Seçkin Taygun Altıntaş (Erasmus Institutional Coordinator) ub@iku.edu.tr +90 212 498 41 41 ext. 4466
Receiving Institution	Name	Faculty/ Department	Erasmus code (if applicable)	Address	Country	Contact person name; email; phone

Öğrenim Anlaşması
Learning Agreement-Before Mobility

İSTANBUL KÜLTÜR UNIVERSITY S+

Learning Agreement
Student Mobility for Studies

Higher Education:
Learning Agreement form
Student's name
Academic Year 20.../20...

	Last name(s)	First name(s)	Date of birth	Nationality[1]	Gender: [Male/Female/ Undefined]	Study cycle[2]	Field of education [3]
Student							

	Name	Faculty/Department	Erasmus code[4] (if applicable)	Address	Country	Contact person name[5]; email; phone
Sending Institution	İstanbul Kültür University		TR ISTANBU10	ES ~~CARARA~~ ~~SANA~~ ~~BARARA~~ 34158 İstanbul	TR	Seçkin Taygun Altıntaş (Erasmus Institutional Coordinator) ubility.edu.tr +90 212 498 41 41 ext. 4466
Receiving Institution	Name	Faculty/ Department	Erasmus code (if applicable)	Address	Country	Contact person name; email; phone

Before the mobility

Study Programme at the Receiving Institution

Planned period of the mobility: from [month/year] ..... to [month/year] .....

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Web link to the course catalogue at the Receiving Institution describing the learning outcomes: [*web link to the relevant information*]

The level of language competence[9] in _____ [*indicate here the main language of instruction*] that the student already has or agrees to acquire by the start of the study period is: *A1* ☐ *A2* ☐ *B1* ☐ *B2* ☐ *C1* ☐ *C2* ☐ *Native speaker* ☐

Recognition at the Sending Institution

Table B Before the mobility	Component code (if any)	Component title at the Sending Institution (as indicated in the course catalogue)	Semester	Number of ECTS credits (or equivalent) to be recognised by the Sending Institution
				Total: ...

Provisions applying if the student does not complete successfully some educational components: [*web link to the relevant information*]

Commitment

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Responsible person[10] at the Sending Institution					
Erasmus Institutional Coordinator at the Sending Institution	Seçkin Taygun Altıntaş	s.altintas@ku.edu.tr	Institutional Coordinator		

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Before the mobility

Study Programme at the Receiving Institution

Planned period of the mobility: from [month/year] ..... to [month/year] .....

Table A Before the mobility	Component[6] code (if any)	Component title at the Receiving Institution (as indicated in the course catalogue[7])	Semester	Number of ECTS credits (or equivalent)[8] to be awarded by the Receiving Institution upon successful completion
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Web link to the course catalogue at the Receiving Institution describing the learning outcomes: [*web link to the relevant information*]

The level of language competence[9] in _____ [*indicate here the main language of instruction*] that the student already has or agrees to acquire by the start of the study period is: *A1* ☐ *A2* ☐ *B1* ☐ *B2* ☐ *C1* ☐ *C2* ☐ *Native speaker* ☐

Recognition at the Sending Institution

Table B Before the mobility	Component code (if any)	Component title at the Sending Institution (as indicated in the course catalogue)	Semester	Number of ECTS credits (or equivalent) to be recognised by the Sending Institution
				Total: ...

Provisions applying if the student does not complete successfully some educational components: [*web link to the relevant information*]

T.C.
İSTANBUL
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ÜNİVERSİTESİ

Öğrenim Anlaşması
Learning Agreement-Before Mobility

İSTANBUL KÜLTÜR UNIVERSITY S+

Learning Agreement
Student Mobility for Studies

Higher Education:
Learning Agreement form
Student's name
Academic Year 20.../20...

Student	Last name(s)	First name(s)	Date of birth	Nationality[1]	Gender: [Male/Female/ Undefined]	Study cycle[2]	Field of education [3]

	Name	Faculty/Department	Erasmus code[4] (if applicable)	Address	Country	Contact person name[5]; email; phone
Sending Institution	İstanbul Kültür University		TR ISTANBU10	ES ~~CANAKKALE SANA CANAKKALE~~ 34158 İstanbul	TR	Seçkin Taygun Altıntaş (Erasmus Institutional Coordinator) ubility.edu.tr +90 212 498 41 41 ext. 4466
Receiving Institution	Name	Faculty/ Department	Erasmus code (if applicable)	Address	Country	Contact person name; email; phone

Before the mobility

Study Programme at the Receiving Institution

Planned period of the mobility: from [month/year] ..... to [month/year] .....

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	The level of language competence[9] in _____ [*indicate here the main language of instruction*] that the student already has or agrees to acquire by the start of the study period is: A1 ☐ A2 ☐ B1 ☐ B2 ☐ C1 ☐ C2 ☐ Native speaker ☐

Recognition at the Sending Institution

Table B Before the mobility	Component code (if any)	Component title at the Sending Institution (as indicated in the course catalogue)	Semester	Number of ECTS credits (or equivalent) to be recognised by the Sending Institution
				Total: ...

Provisions applying if the student does not complete successfully some educational components: [*web link to the relevant information*]

Commitment

By signing this document, the student, the Sending Institution and the Receiving Institution confirm that they approve the Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and Receiving Institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the Inter-Institutional Agreement for institutions located in Partner Countries). The Beneficiary Institution and the student should also commit to what is set out in the Erasmus+ grant agreement. The Receiving Institution confirms that the educational components listed in Table A are in line with its course catalogue and should be available to the student. The Sending Institution commits to recognise all the credits or equivalent units gained at the Receiving Institution for the successfully completed educational components and to count them towards the student's degree as described in Table B. Any exceptions to this rule are documented in an annex of this Learning Agreement and agreed by all parties. The student and the Receiving Institution will communicate to the Sending Institution any problems or changes regarding the study programme, responsible persons and/or study period.

Commitment	Name	Email	Position	Date	Signature
Student			Student		
Responsible person[10] at the Sending Institution					
Erasmus Institutional Coordinator at the Sending Institution	Seçkin Taygun Altıntaş	s.altintas@ku.edu.tr	Institutional Coordinator		

1

Commitment

By signing this document, the student, the Sending Institution and the Receiving Institution confirm that they approve the Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and Receiving Institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the Inter-Institutional Agreement for institutions located in Partner Countries). The Beneficiary Institution and the student should also commit to what is set out in the Erasmus+ grant agreement. The Receiving Institution confirms that the educational components listed in Table A are in line with its course catalogue and should be available to the student. The Sending Institution commits to recognise all the credits or equivalent units gained at the Receiving Institution for the successfully completed educational components and to count them towards the student's degree as described in Table B. Any exceptions to this rule are documented in an annex of this Learning Agreement and agreed by all parties. The student and the Receiving Institution will communicate to the Sending Institution any problems or changes regarding the study programme, responsible persons and/or study period.

Commitment	Name	Email	Position	Date	Signature
Student			Student		
Responsible person[10] at the Sending Institution					
Erasmus Institutional Coordinator at the Sending Institution	Seçkin Taygun Altıntaş	s.altintas@ku.edu.tr	Institutional Coordinator		

1

Öğrenim Anlaşması
Learning Agreement-Before Mobility

Erasmus+

Higher Education:
Learning Agreement form
Student's name
Academic Year 20.../20...

Responsible person at the Receiving Institution[11]					

[1] **Nationality:** country to which the person belongs administratively and that issues the ID card and/or passport.

[2] **Study cycle:** Short cycle (EQF level 5) / Bachelor or equivalent first cycle (EQF level 6) / Master or equivalent second cycle (EQF level 7) / Doctorate or equivalent third cycle (EQF level 8)

[3] **Field of education:** The ISCED-F 2013 search tool available at http://ec.europa.eu/education/tools/isced-f_en.htm should be used to find the ISCED 2013 detailed field of education and training that is closest to the subject of the degree to be awarded to the student by the Sending Institution.

[4] **Erasmus code**: a unique identifier that every higher education institution that has been awarded with the Erasmus Charter for Higher Education (ECHE) receives. It is only applicable to higher education institutions located in Programme Countries.

[5] **Contact person**: person who provides a link for administrative information and who, depending on the structure of the higher education institution, may be the departmental coordinator or works at the international relations office or equivalent body within the institution.

[6] An "**educational component**" is a self-contained and formal structured learning experience that features learning outcomes, credits and forms of assessment. Examples of educational components are: a course, module, seminar, laboratory work, practical work, preparation/research for a thesis, mobility window or free electives.

[7] **Course catalogue**: detailed, user-friendly and up-to-date information on the institution's learning environment that should be available to students before the mobility period and throughout their studies to enable them to make the right choices and use their time most efficiently. The information concerns, for example, the qualifications offered, the learning, teaching and assessment procedures, the level of programmes, the individual educational components and the learning resources. The Course Catalogue should include the names of people to contact, with information about how, when and where to contact them.

[8] **ECTS credits (or equivalent)**: in countries where the "ECTS" system is not in place, in particular for institutions located in Partner Countries not participating in the Bologna process, "ECTS" needs to be replaced in the relevant tables by the name of the equivalent system that is used, and a web link to an explanation to the system should be added.

[9] **Level of language competence**: a description of the European Language Levels (CEFR) is available at: https://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr

[10] **Responsible person at the Sending Institution**: an academic who has the authority to approve the Learning Agreement, to exceptionally amend it when it is needed, as well as to guarantee full recognition of such programme on behalf of the responsible academic body. The name and email of the Responsible person must be filled in only in case it differs from that of the Contact person mentioned at the top of the document.

[11] **Responsible person at the Receiving Institution**: the name and email of the Responsible person must be filled in only in case it differs from that of the Contact person mentioned at the top of the document.

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Erasmus+

Higher Education:
Learning Agreement form
Student's name
Academic Year 20.../20...

Responsible person at the Receiving Institution[11]					

Öğrenim Anlaşması
Learning Agreement-During Mobility

- Erasmus hareketliliği sırasında ders değişikliği yapılabilir. Bunun için LA'ın During Mobility (değişiklik) kısmı doldurulmalıdır.
- Değişiklik için bölüm onayı gerekmektedir. Bu sebeple yapacağınız değişiklikleri Bölüm Erasmus Koordinatörünüz ile görüşerek yapmanız, daha sonra derslerin tanınması aşamasında sıkıntı yaşamamanız için önemlidir. Değiştirdiğiniz LA-During Mobility belgesinin imzalarının tamamlanması gerekmektedir.

Öğrenim Anlaşması
Learning Agreement-During Mobility

Erasmus+

İSTANBUL KÜLTÜR UNIVERSITY

Learning Agreement
Student Mobility for Studies

Higher Education:
Learning Agreement form
Student's name
Academic Year 20.../20...

	Last name(s)	First name(s)	Date of birth	Nationality[1]	Gender: [Male/Female/ Undefined]	Study cycle[2]	Field of education [3]
Student							

	Name	Faculty/Department	Erasmus code[4] (if applicable)	Address	Country	Contact person name[5]; email; phone
Sending Institution	İstanbul Kültür University		TR ISTANBU19	ES ~~CANAKKALE~~ ~~ERAU~~ ~~DANAKALE~~ 34158 İstanbul	TR	Seçkin Taygun Altıntaş (Erasmus Institutional Coordinator) ubi@ku.edu.tr +90 212 498 41 41 ext. 4466
Receiving Institution	Name	Faculty/ Department	Erasmus code (if applicable)	Address	Country	Contact person name; email; phone

During the Mobility

Exceptional changes to Table A
(to be approved by e-mail or signature by the student, the responsible person in the Sending Institution and the responsible person in the Receiving Institution)

Table A2 During the mobility	Component code (if any)	Component title at the Receiving Institution (as indicated in the course catalogue)	Deleted component [tick if applicable]	Added component [tick if applicable]	Reason for change[6]	Number of ECTS credits (or equivalent)
			☐	☐	Choose an item.	
			☐	☐	Choose an item.	
			☐	☐	Choose an item.	
			☐	☐	Choose an item.	

Exceptional changes to Table B (if applicable)
(to be approved by e-mail or signature by the student and the responsible person in the Sending Institution)

Table B2 During the mobility	Component code (if any)	Component title at the Sending Institution (as indicated in the course catalogue)	Deleted component [tick if applicable]	Added component [tick if applicable]	Number of ECTS credits (or equivalent)
			☐	☐	
			☐	☐	
			☐	☐	
			☐	☐	

Commitment

By signing this document, the student, the Sending Institution and the Receiving Institution confirm that they approve the Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and Receiving Institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the Inter-Institutional Agreement for institutions located in Partner Countries). The Beneficiary Institution and the student should also commit to what is set out in the Erasmus+ grant agreement. The Receiving Institution confirms that the educational components listed in Table A are in line with its course catalogue and should be available to the student. The Sending Institution commits to recognise all the credits or equivalent units gained at the Receiving Institution for the successfully completed educational components and to count them towards the student's degree as described in Table B. Any exceptions to this rule are documented in an annex of this Learning Agreement and agreed by all parties. The student and the Receiving Institution will communicate to the Sending Institution any problems or changes regarding the study programme, responsible persons and/or study period.

Commitment	Name	Email	Position	Date	Signature
Student			Student		
Responsible person[7] at the Sending Institution					
Erasmus Institutional Coordinator at the Sending Institution	Seçkin Taygun Altıntaş	s.altintas@ku.edu.tr	Institutional Coordinator		
Responsible person at the Receiving Institution[8]					

1

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İSTANBUL KÜLTÜR UNIVERSITY

Higher Education:
Learning Agreement form
Student's name
Academic Year 20.../20...

[1] **Nationality:** country to which the person belongs administratively and that issues the ID card and/or passport.

[2] **Study cycle:** Short cycle (EQF level 5) / Bachelor or equivalent first cycle (EQF level 6) / Master or equivalent second cycle (EQF level 7) / Doctorate or equivalent third cycle (EQF level 8).

[3] **Field of education**: The ISCED-F 2013 search tool available at http://ec.europa.eu/education/tools/isced-f_en.htm should be used to find the ISCED 2013 detailed field of education and training that is closest to the subject of the degree to be awarded to the student by the Sending Institution.

[4] **Erasmus code**: a unique identifier that every higher education institution that has been awarded with the Erasmus Charter for Higher Education (ECHE) receives. It is only applicable to higher education institutions located in Programme Countries.

[5] **Contact person**: person who provides a link for administrative information and who, depending on the structure of the higher education institution, may be the departmental coordinator or works at the international relations office or equivalent body within the institution.

[6] **Reasons for exceptional changes to study programme abroad (choose an item number from the table below):**

Reasons for deleting a component	*Reason for adding a component*
1. Previously selected educational component is not available at the Receiving Institution 2. Component is in a different language than previously specified in the course catalogue 3. Timetable conflict 4. Other (please specify)	5. Substituting a deleted component 6. Extending the mobility period 7. Other (please specify)

[7] **Responsible person at the Sending Institution**: an academic who has the authority to approve the Learning Agreement, to exceptionally amend it when it is needed, as well as to guarantee full recognition of such programme on behalf of the responsible academic body. The name and email of the Responsible person must be filled in only in case it differs from that of the Contact person mentioned at the top of the document.

[8] **Responsible person at the Receiving Institution**: the name and email of the Responsible person must be filled in only in case it differs from that of the Contact person mentioned at the top of the document.

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Öğrenim Anlaşması
Learning Agreement-During Mobility

Erasmus+

İSTANBUL KÜLTÜR UNIVERSITY

Learning Agreement
Student Mobility for Studies

Higher Education:
Learning Agreement form
Student's name
Academic Year 20.../20...

Student	Last name(s)	First name(s)	Date of birth	Nationality[1]	Gender: [Male/Female/ Undefined]	Study cycle[2]	Field of education [3]
Sending Institution	Name	Faculty/Department	Erasmus code[4] (if applicable)	Address	Country	Contact person name[5]; email; phone	
	İstanbul Kültür University		TR ISTANBU19	ES ~~Cevizlibağ Eski Edirne Asfalt~~ 34158 İstanbul	TR	Seçkin Taygun Altıntaş (Erasmus Institutional Coordinator) ubi@iku.edu.tr +90 212 498 41 41 ext. 4466	
Receiving Institution	Name	Faculty/ Department	Erasmus code (if applicable)	Address	Country	Contact person name; email; phone	

During the Mobility

Table A2 During the mobility	Exceptional changes to Table A (to be approved by e-mail or signature by the student, the responsible person in the Sending Institution and the responsible person in the Receiving Institution)					
	Component code (if any)	Component title at the Receiving Institution (as indicated in the course catalogue)	Deleted component [tick if applicable]	Added component [tick if applicable]	Reason for change[6]	Number of ECTS credits (or equivalent)
			☐	☐	Choose an item.	
			☐	☐	Choose an item.	
			☐	☐	Choose an item.	
			☐	☐	Choose an item.	

Table B2 During the mobility	Exceptional changes to Table B (if applicable) (to be approved by e-mail or signature by the student and the responsible person in the Sending Institution)				
	Component code (if any)	Component title at the Sending Institution (as indicated in the course catalogue)	Deleted component [tick if applicable]	Added component [tick if applicable]	Number of ECTS credits (or equivalent)
			☐	☐	
			☐	☐	
			☐	☐	
			☐	☐	

Commitment

By signing this document, the student, the Sending Institution and the Receiving Institution confirm that they approve the Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and Receiving Institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the Inter-Institutional Agreement for institutions located in Partner Countries). The Beneficiary Institution and the student should also commit to what is set out in the Erasmus+ grant agreement. The Receiving Institution confirms that the educational components listed in Table A are in line with its course catalogue and should be available to the student. The Sending Institution commits to recognise all the credits or equivalent units gained at the Receiving Institution for the successfully completed educational components and to count them towards the student's degree as described in Table B. Any exceptions to this rule are documented in an annex of this Learning Agreement and agreed by all parties. The student and the Receiving Institution will communicate to the Sending Institution any problems or changes regarding the study programme, responsible persons and/or study period.

Commitment	Name	Email	Position	Date	Signature
Student			Student		
Responsible person[7] at the Sending Institution					
Erasmus Institutional Coordinator at the Sending Institution	Seçkin Taygun Altıntaş	s.altintas@ku.edu.tr	Institutional Coordinator		
Responsible person at the Receiving Institution[8]					

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İSTANBUL KÜLTÜR UNIVERSITY

Learning Agreement
Student Mobility for Studies

Higher Education:
Learning Agreement form
Student's name
Academic Year 20.../20...

Student	Last name(s)	First name(s)	Date of birth	Nationality[1]	Gender: [Male/Female/ Undefined]	Study cycle[2]	Field of education [3]
Sending Institution	Name	Faculty/Department	Erasmus code[4] (if applicable)	Address	Country	Contact person name[5]; email; phone	
	İstanbul Kültür University		TR ISTANBU19	ES ~~Cevizlibağ Eski Edirne Asfalt~~ 34158 İstanbul	TR	Seçkin Taygun Altıntaş (Erasmus Institutional Coordinator) ubi@iku.edu.tr +90 212 498 41 41 ext. 4466	
Receiving Institution	Name	Faculty/ Department	Erasmus code (if applicable)	Address	Country	Contact person name; email; phone	

Öğrenim Anlaşması
Learning Agreement-During Mobility

Erasmus+

İSTANBUL KÜLTÜR UNIVERSITY

Learning Agreement
Student Mobility for Studies

Higher Education:
Learning Agreement form
Student's name
Academic Year 20.../20...

	Last name(s)	First name(s)	Date of birth	Nationality[1]	Gender: [Male/Female/ Undefined]	Study cycle[2]	Field of education[3]
Student							

	Name	Faculty/Department	Erasmus code[4] (if applicable)	Address	Country	Contact person name[5]; email; phone
Sending Institution	İstanbul Kültür University		TR ISTANBU19	ES ~~CANAKKALE BANU BAKKALA~~ 34158 İstanbul	TR	Seçkin Taygun Altıntaş (Erasmus Institutional Coordinator) ubi@ku.edu.tr +90 212 498 41 41 ext. 4466
Receiving Institution	Name	Faculty/ Department	Erasmus code (if applicable)	Address	Country	Contact person name; email; phone

During the Mobility

Table A2 During the mobility	Exceptional changes to Table A (to be approved by e-mail or signature by the student, the responsible person in the Sending Institution and the responsible person in the Receiving Institution)					
	Component code (if any)	Component title at the Receiving Institution (as indicated in the course catalogue)	Deleted component [tick if applicable]	Added component [tick if applicable]	Reason for change[6]	Number of ECTS credits (or equivalent)
			☐	☐	Choose an item.	
			☐	☐	Choose an item.	
			☐	☐	Choose an item.	
			☐	☐	Choose an item.	

Table B2 During the mobility	Exceptional changes to Table B (if applicable) (to be approved by e-mail or signature by the student and the responsible person in the Sending Institution)				
	Component code (if any)	Component title at the Sending Institution (as indicated in the course catalogue)	Deleted component [tick if applicable]	Added component [tick if applicable]	Number of ECTS credits (or equivalent)
			☐	☐	
			☐	☐	
			☐	☐	
			☐	☐	

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Commitment	Name	Email	Position	Date	Signature
Student			Student		
Responsible person[7] at the Sending Institution					
Erasmus Institutional Coordinator at the Sending Institution	Seçkin Taygun Altıntaş	s.altintas@ku.edu.tr	Institutional Coordinator		
Responsible person at the Receiving Institution[8]					

1

During the Mobility

Table A2 During the mobility	Exceptional changes to Table A (to be approved by e-mail or signature by the student, the responsible person in the Sending Institution and the responsible person in the Receiving Institution)					
	Component code (if any)	Component title at the Receiving Institution (as indicated in the course catalogue)	Deleted component [tick if applicable]	Added component [tick if applicable]	Reason for change[6]	Number of ECTS credits (or equivalent)
			☐	☐	Choose an item.	
			☐	☐	Choose an item.	
			☐	☐	Choose an item.	
			☐	☐	Choose an item.	

Table B2 During the mobility	Exceptional changes to Table B (if applicable) (to be approved by e-mail or signature by the student and the responsible person in the Sending Institution)				
	Component code (if any)	Component title at the Sending Institution (as indicated in the course catalogue)	Deleted component [tick if applicable]	Added component [tick if applicable]	Number of ECTS credits (or equivalent)
			☐	☐	
			☐	☐	
			☐	☐	
			☐	☐	

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Öğrenim Anlaşması
Learning Agreement-During Mobility

Erasmus+

İSTANBUL KÜLTÜR UNIVERSITY

Learning Agreement
Student Mobility for Studies

Higher Education:
Learning Agreement form
Student's name
Academic Year 20.../20...

	Last name(s)	First name(s)	Date of birth	Nationality[1]	Gender: [Male/Female/ Undefined]	Study cycle[2]	Field of education [3]
Student							

	Name	Faculty/Department	Erasmus code[4] (if applicable)	Address	Country	Contact person name[5]; email; phone
Sending Institution	İstanbul Kültür University		TR ISTANBU19	ES ~~CANAKKALE~~ ~~BANU~~ ~~DAMARA~~ 34158 İstanbul	TR	Seçkin Taygun Altıntaş (Erasmus Institutional Coordinator) u.ibl@ku.edu.tr +90 212 498 41 41 ext. 4466
Receiving Institution	Name	Faculty/ Department	Erasmus code (if applicable)	Address	Country	Contact person name; email; phone

During the Mobility

Exceptional changes to Table A
(to be approved by e-mail or signature by the student, the responsible person in the Sending Institution and the responsible person in the Receiving Institution)

Table A2 During the mobility	Component code (if any)	Component title at the Receiving Institution (as indicated in the course catalogue)	Deleted component [tick if applicable]	Added component [tick if applicable]	Reason for change[6]	Number of ECTS credits (or equivalent)
			☐	☐	Choose an item.	
			☐	☐	Choose an item.	
			☐	☐	Choose an item.	
			☐	☐	Choose an item.	

Exceptional changes to Table B (if applicable)
(to be approved by e-mail or signature by the student and the responsible person in the Sending Institution)

Table B2 During the mobility	Component code (if any)	Component title at the Sending Institution (as indicated in the course catalogue)	Deleted component [tick if applicable]	Added component [tick if applicable]	Number of ECTS credits (or equivalent)
			☐	☐	
			☐	☐	
			☐	☐	
			☐	☐	

Commitment

By signing this document, the student, the Sending Institution and the Receiving Institution confirm that they approve the Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and Receiving Institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the Inter-Institutional Agreement for institutions located in Partner Countries). The Beneficiary Institution and the student should also commit to what is set out in the Erasmus+ grant agreement. The Receiving Institution confirms that the educational components listed in Table A are in line with its course catalogue and should be available to the student. The Sending Institution commits to recognise all the credits or equivalent units gained at the Receiving Institution for the successfully completed educational components and to count them towards the student's degree as described in Table B. Any exceptions to this rule are documented in an annex of this Learning Agreement and agreed by all parties. The student and the Receiving Institution will communicate to the Sending Institution any problems or changes regarding the study programme, responsible persons and/or study period.

Commitment	Name	Email	Position	Date	Signature
Student			Student		
Responsible person[7] at the Sending Institution					
Erasmus Institutional Coordinator at the Sending Institution	Seçkin Taygun Altıntaş	s.altintas@ku.edu.tr	Institutional Coordinator		
Responsible person at the Receiving Institution[8]					

1

Commitment

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Commitment	Name	Email	Position	Date	Signature
Student			Student		
Responsible person[7] at the Sending Institution					
Erasmus Institutional Coordinator at the Sending Institution	Seçkin Taygun Altıntaş	s.altintas@ku.edu.tr	Institutional Coordinator		
Responsible person at the Receiving Institution[8]					

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ÜNİVERSİTESİ

Öğrenim Anlaşması
Learning Agreement-After Mobility

- Hareketliliğiniz bittikten sonra Bölüm Erasmus Koordinatörünüz ile birlikte tamamlanmalıdır.
- İlgili eşleşmenin yapılabilmesi için karşı kurumdan aldığınız transkriptin tarafınıza ulaşması gerekmektedir.

Öğrenim Anlaşması
Learning Agreement-After Mobility

Erasmus+

İSTANBUL KÜLTÜR UNIVERSITY

Learning Agreement
Student Mobility for Studies

Higher Education:
Learning Agreement form
Student's name
Academic Year 20.../20...

Student	Last name(s)	First name(s)	Date of birth	Nationality[1]	Gender: [Male/Female/ Undefined]	Study cycle[2]	Field of education[3]
	Name	Faculty/Department	Erasmus code[4] (if applicable)	Address	Country	Contact person name[5]; email; phone	
Sending Institution	İstanbul ~~Gelişim~~ University		TR ISTANBU19	ES ~~Gelişim~~ ~~Gelişim~~ ~~Gelişim~~ 34158 İstanbul	TR	Seçkin Taygun Altıntaş (Erasmus Institutional Coordinator) ubilf@ku.edu.tr +90 212 498 41 41 ext. 4466	
Receiving Institution	Name	Faculty/ Department	Erasmus code (if applicable)	Address	Country	Contact person name; email; phone	

After the Mobility

Transcript of Records at the Receiving Institution

Start and end dates of the study period: from [day/month/year] ……. to [day/month/year] ……

Table C After the mobility	Component code (if any)	Component title at the Receiving Institution (as indicated in the course catalogue)	Was the component successfully completed by the student? (Yes/No)	Number of ECTS credits (or equivalent)	Grades received at the Receiving Institution
				Total: …	

Transcript of Records and Recognition at the Sending Institution

Start and end dates of the study period: from [day/month/year] ……. to [day/month/year] ……

Table D After the mobility	Component code (if any)	Title of recognised component at the Sending Institution (as indicated in the course catalogue)	Number of ECTS credits (or equivalent) recognised	Grades registered at the Sending Institution (if applicable)
			Total: …	

Commitment

By signing this document, the student, the Sending Institution and the Receiving Institution confirm that they approve the Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and Receiving Institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the Inter-Institutional Agreement for institutions located in Partner Countries). The Beneficiary Institution and the student should also commit to what is set out in the Erasmus+ grant agreement. The Receiving Institution confirms that the educational components listed in Table A are in line with its course catalogue and should be available to the student. The Sending Institution commits to recognise all the credits or equivalent units gained at the Receiving Institution for the successfully completed educational components and to count them towards the student's degree as described in Table B. Any exceptions to this rule are documented in an annex of this Learning Agreement and agreed by all parties. The student and the Receiving Institution will communicate to the Sending Institution any problems or changes regarding the study programme, responsible persons and/or study period.

Commitment	Name	Email	Position	Date	Signature
Student			Student		

1

Erasmus+

İSTANBUL KÜLTÜR UNIVERSITY

Higher Education:
Learning Agreement form
Student's name
Academic Year 20.../20...

Responsible person[6] at the Sending Institution					
Erasmus Institutional Coordinator at the Sending Institution	Seçkin Taygun Altıntaş	s.altintas@ku.edu.tr	Institutional coordinator		

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[1] **Nationality:** country to which the person belongs administratively and that issues the ID card and/or passport.

[2] **Study cycle:** Short cycle (EQF level 5) / Bachelor or equivalent first cycle (EQF level 6) / Master or equivalent second cycle (EQF level 7) / Doctorate or equivalent third cycle (EQF level 8).

[3] **Field of education:** The ISCED-F 2013 search tool available at http://ec.europa.eu/education/tools/isced-f_en.htm should be used to find the ISCED 2013 detailed field of education and training that is closest to the subject of the degree to be awarded to the student by the Sending Institution.

[4] **Erasmus code**: a unique identifier that every higher education institution that has been awarded with the Erasmus Charter for Higher Education (ECHE) receives. It is only applicable to higher education institutions located in Programme Countries.

[5] **Contact person**: person who provides a link for administrative information and who, depending on the structure of the higher education institution, may be the departmental coordinator or works at the international relations office or equivalent body within the institution.

[6] **Responsible person at the Sending Institution**: an academic who has the authority to approve the Learning Agreement, to exceptionally amend it when it is needed, as well as to guarantee full recognition of such programme on behalf of the responsible academic body. The name and email of the Responsible person must be filled in only in case it differs from that of the Contact person mentioned at the top of the document.

2

Öğrenim Anlaşması
Learning Agreement-After Mobility

Erasmus+

İSTANBUL KÜLTÜR UNIVERSITY

Learning Agreement

Student Mobility for Studies

Higher Education:
Learning Agreement form
Student's name
Academic Year 20.../20...

Student	Last name(s)	First name(s)	Date of birth	Nationality[1]	Gender: [Male/Female/ Undefined]	Study cycle[2]	Field of education[3]
	Name	Faculty/Department	Erasmus code[4] (if applicable)	Address	Country	Contact person name[5]; email; phone	
Sending Institution	İstanbul ~~Kültür~~ University		TR ISTANBU19	ES ~~Cumhuriyet~~ ~~Caddesi~~ ~~Dolmabahçe~~ 34158 İstanbul	TR	Seçkin Tayyun Altıntaş (Erasmus Institutional Coordinator) ubi@iku.edu.tr +90 212 498 41 41 ext. 4466	
Receiving Institution	Name	Faculty/ Department	Erasmus code (if applicable)	Address	Country	Contact person name; email; phone	

After the Mobility

Transcript of Records at the Receiving Institution

Start and end dates of the study period: from [day/month/year] ..... to [day/month/year] .....

Table C After the mobility	Component code (if any)	Component title at the Receiving Institution (as indicated in the course catalogue)	Was the component successfully completed by the student? (Yes/No)	Number of ECTS credits (or equivalent)	Grades received at the Receiving Institution
				Total: ...	

Transcript of Records and Recognition at the Sending Institution

Start and end dates of the study period: from [day/month/year] ..... to [day/month/year] .....

Table D After the mobility	Component code (if any)	Title of recognised component at the Sending Institution (as indicated in the course catalogue)	Number of ECTS credits (or equivalent) recognised	Grades registered at the Sending Institution (if applicable)
			Total: ...	

Commitment

By signing this document, the student, the Sending Institution and the Receiving Institution confirm that they approve the Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and Receiving Institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the Inter-Institutional Agreement for institutions located in Partner Countries). The Beneficiary Institution and the student should also commit to what is set out in the Erasmus+ grant agreement. The Receiving Institution confirms that the educational components listed in Table A are in line with its course catalogue and should be available to the student. The Sending Institution commits to recognise all the credits or equivalent units gained at the Receiving Institution for the successfully completed educational components and to count them towards the student's degree as described in Table B. Any exceptions to this rule are documented in an annex of this Learning Agreement and agreed by all parties. The student and the Receiving Institution will communicate to the Sending Institution any problems or changes regarding the study programme, responsible persons and/or study period.

Commitment	Name	Email	Position	Date	Signature
Student			Student		

1

Erasmus+

İSTANBUL KÜLTÜR UNIVERSITY

Learning Agreement

Student Mobility for Studies

Higher Education:
Learning Agreement form
Student's name
Academic Year 20.../20...

Student	Last name(s)	First name(s)	Date of birth	Nationality[1]	Gender: [Male/Female/ Undefined]	Study cycle[2]	Field of education[3]
	Name	Faculty/Department	Erasmus code[4] (if applicable)	Address	Country	Contact person name[5]; email; phone	
Sending Institution	İstanbul ~~Kültür~~ University		TR ISTANBU19	ES ~~Cumhuriyet~~ ~~Caddesi~~ ~~Dolmabahçe~~ 34158 İstanbul	TR	Seçkin Tayyun Altıntaş (Erasmus Institutional Coordinator) ubi@iku.edu.tr +90 212 498 41 41 ext. 4466	
Receiving Institution	Name	Faculty/ Department	Erasmus code (if applicable)	Address	Country	Contact person name; email; phone	

T.C. İSTANBUL KÜLTÜR ÜNİVERSİTESİ

Öğrenim Anlaşması
Learning Agreement-After Mobility

Erasmus+

İSTANBUL KÜLTÜR UNIVERSITY

Learning Agreement
Student Mobility for Studies

Higher Education:
Learning Agreement form
Student's name
Academic Year 20.../20...

Student	Last name(s)	First name(s)	Date of birth	Nationality[1]	Gender: [Male/Female/ Undefined]	Study cycle[2]	Field of education[3]
	Name	Faculty/Department	Erasmus code[4] (if applicable)	Address	Country	Contact person name[5]; email; phone	
Sending Institution	İstanbul ~~Gelişim~~ ~~Kültür~~ University		TR ISTANBU19	ES ~~Gelişim~~ ~~Kültür~~ ~~Bahçeşehir~~ 34158 İstanbul	TR	Seçkin Tayyan Altıntaş (Erasmus Institutional Coordinator) ubilik@iku.edu.tr +90 212 498 41 41 ext. 4466	
Receiving Institution	Name	Faculty/ Department	Erasmus code (if applicable)	Address	Country	Contact person name; email; phone	

After the Mobility

Transcript of Records at the Receiving Institution

Start and end dates of the study period: from [day/month/year] ..... to [day/month/year] .....

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			Total: ...	

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Commitment	Name	Email	Position	Date	Signature
Student			Student		

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After the Mobility

Transcript of Records at the Receiving Institution

Start and end dates of the study period: from [day/month/year] ..... to [day/month/year] .....

Table C After the mobility	Component code (if any)	Component title at the Receiving Institution (as indicated in the course catalogue)	Was the component successfully completed by the student? [Yes/No]	Number of ECTS credits (or equivalent)	Grades received at the Receiving Institution
				Total: ...	

Transcript of Records and Recognition at the Sending Institution

Start and end dates of the study period: from [day/month/year] ..... to [day/month/year] .....

Table D After the mobility	Component code (if any)	Title of recognised component at the Sending Institution (as indicated in the course catalogue)	Number of ECTS credits (or equivalent) recognised	Grades registered at the Sending Institution (if applicable)
			Total: ...	

Öğrenim Anlaşması
Learning Agreement-After Mobility

Erasmus+

İSTANBUL KÜLTÜR UNIVERSITY

Learning Agreement
Student Mobility for Studies

Higher Education:
Learning Agreement form
Student's name
Academic Year 20.../20...

	Last name(s)	First name(s)	Date of birth	Nationality[1]	Gender: [Male/Female/ Undefined]	Study cycle[2]	Field of education[3]
Student							

	Name	Faculty/Department	Erasmus code[4] (if applicable)	Address	Country	Contact person name[5]; email; phone
Sending Institution	İstanbul ~~KÜLTÜR~~ University		TR ISTANBU19	ES ~~KÜLTÜR~~ ~~KÜLTÜR~~ ~~KÜLTÜR~~ 34158 İstanbul	TR	Seçkin Tayyun Altıntaş (Erasmus Institutional Coordinator) ubilt@ku.edu.tr +90 212 498 41 41 ext. 4466
Receiving Institution	Name	Faculty/ Department	Erasmus code (if applicable)	Address	Country	Contact person name; email; phone

After the Mobility

Transcript of Records at the Receiving Institution

Start and end dates of the study period: from [day/month/year] ..... to [day/month/year] .....

Table C After the mobility	Component code (if any)	Component title at the Receiving Institution (as indicated in the course catalogue)	Was the component successfully completed by the student? [Yes/No]	Number of ECTS credits (or equivalent)	Grades received at the Receiving Institution
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Transcript of Records and Recognition at the Sending Institution

Start and end dates of the study period: from [day/month/year] ..... to [day/month/year] .....

Table D After the mobility	Component code (if any)	Title of recognised component at the Sending Institution (as indicated in the course catalogue)	Number of ECTS credits (or equivalent) recognised	Grades registered at the Sending Institution (if applicable)
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Commitment	Name	Email	Position	Date	Signature
Student			Student		

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Commitment

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Commitment	Name	Email	Position	Date	Signature
Student			Student		

1

T.C. İSTANBUL KÜLTÜR ÜNİVERSİTESİ

Öğrenim Anlaşması
Learning Agreement-After Mobility

Erasmus+

İSTANBUL KÜLTÜR UNIVERSITY

Higher Education:
Learning Agreement form
Student's name
Academic Year 20.../20...

Responsible person[6] at the Sending Institution					
Erasmus Institutional Coordinator at the Sending Institution	Seçkin Tayyun Altıntaş	s.altintas@ku.edu.tr	Institutional coordinator		

[1] **Nationality:** country to which the person belongs administratively and that issues the ID card and/or passport.

[2] **Study cycle:** Short cycle (EQF level 5) / Bachelor or equivalent first cycle (EQF level 6) / Master or equivalent second cycle (EQF level 7) / Doctorate or equivalent third cycle (EQF level 8).

[3] **Field of education:** The ISCED-F 2013 search tool available at http://ec.europa.eu/education/tools/isced-f_en.htm should be used to find the ISCED 2013 detailed field of education and training that is closest to the subject of the degree to be awarded to the student by the Sending Institution.

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2

Erasmus+

İSTANBUL KÜLTÜR UNIVERSITY

Higher Education:
Learning Agreement form
Student's name
Academic Year 20.../20...

Responsible person[6] at the Sending Institution					
Erasmus Institutional Coordinator at the Sending Institution	Seçkin Tayyun Altıntaş	s.altintas@ku.edu.tr	Institutional coordinator		

Letter of Acceptance/Kabul Mektubu

Kabul Mektubunuzun gelmesi ne demek?

- Artık vize başvurunuzu yapabilirsiniz.
- Kabul mektubunuzun fotokopisini ofisimize teslim etmeyi unutmayınız!!
- Vize işlemleri tamamen öğrenci sorumluluğunda olan işlemler olması sebebiyle, bu konuda yardıma ihtiyacınız olduğunda lütfen ilgili konsolosluk yada aracı kurum veya bireysel vize danışmanına başvurunuz.

VİZE

- Vize işlemleri hakkında en doğru ve güncel bilgi için:
  - Lütfen gideceğiniz ülkenin konsolosluğu ile irtibata geçiniz (web sayfası/telefon/randevu vs.)
- Pasaport süresi, istenen vize miktarından en az 6 ay daha uzun olmalıdır.
- Vize için genelde finansal yeterliliği gösterir bir belge istenmektedir. Uluslararası İlişkiler Birimi öğrencinin Erasmus hibesi alacağına dair resmi bir belgeyi tedarik eder. Ancak bunun yetmediği durumlarda bankada belli bir miktar paranın öğrencinin hesabında olduğunu gösterir belge çıkarılması gerekebilir.
- Öğrenci vize işlemlerini kendi tamamlar. Seyahat detayları, bilet işlemleri, vize için gerekli evraklar öğrencini kendi sorumluluğundadır.
- Sağlık sigortası ayrıca vize alabilmek için de gerekebilir (bunun için bu belgenin orijinalini vize işlemi için saklayın, bir kopyasını da bizlere teslim edebilmek için)

KONAKLAMA

- Bazı partner üniversiteler yurt imkanı sunabilirken bazıları sunmayabilir.
- Konaklama ücretlerinin karşılanması ve bulunması tamamen öğrencinin sorumluluğundadır.
- Öğrenciye konaklama için ekstra bir ödeme **yapılmaz**.

HİBE – DUYURU SÜRECİ

- Öğrenci başvurularının alınması
- İKÜ'nün Ulusal Ajans'a başvurması
- Ulusal Ajans'ın sonuç duyurusu
- AB ile Türkiye arasındaki yıllık katkı anlaşmasının imzalanması
- İKÜ ile Ulusal Ajans arasında hibe sözleşmesinin imzalanması
- Hibenin İKÜ hesabına aktarılması
- İKÜ'de Bütçe çalışması
- Öğrencilere Duyuru
- Önemli Not: Üniversitemizde hibelerin etkin kullanımı ve daha fazla öğrencimizin hibelerden yararlanabilmesi için partner üniversitelerin akademik takvimlerinden bağımsız olarak hibelendirmeler maksimum 4 ay yapılacaktır.

Hibe Hesaplama Yöntemi

2022-2023 ERASMUS ÖĞRENİM HAREKETLİLİĞİ									
FAKÜLTE	19-20	ORAN	20-21	ORAN	21-22	ORAN	PERFORMANS (18-19)+(19-20)+(20-21)/3	22-23 (Hibelendirilecek Öğrenci Sayısı)	TAHSİS EDİLEN HİBE
EF	10	9,1%	7	17,95%	8	6,30%	11,11%	7	**16.825,00 €**
FEF	10	9,1%	6	15,38%	8	6,30%	10,26%	6	**15.530,98 €**
HF	2	1,8%	1	2,56%	5	3,94%	2,77%	1	**4.198,47 €**
İİBF	24	21,8%	7	17,95%	31	24,41%	21,39%	13	**32.387,66 €**
MF	44	40,0%	14	35,90%	47	37,01%	37,64%	23	**56.979,55 €**
MİF	18	16,4%	3	7,69%	20	15,75%	13,27%	8	**20.087,74 €**
STF	2	1,8%	1	2,56%	7	5,51%	3,30%	2	**4.993,22 €**
MYO	0	0,0%	0	0,00%	1	0,79%	0,26%	0	**397,38 €**
Toplam	**110**	**100,0%**	**39**	**100,00%**	**127**	**100,00%**	**100,00%**	**60**	**151.400,00 €**
ULUSAL AJANS TARAFINDAN TOPLAM TAHSİS EDİLMESİ PLANLANAN HİBE									**151.400,00 €**

Hibe Hesaplama Yöntemi

- Derslerin Başlangıcı – Sınavların Bitiş
- **Erasmus Hibe Hesaplayıcı ile aylık hibe miktarına göre hesaplama yapılmaktadır**
- Ödeme : 2 Defa
  - İlk ödeme %80, Gitmeden önce
  - İkinci ödeme %20, Döndükten sonra
    - Bütün evrakların toplanması, (online anket)
    - 2/3 akademik başarı

Ülke grupları	Misafir Olunacak Ülke	Aylık Hibe Öğrenim (Avro)	Aylık Hibe Staj (Avro)
1. ve 2. Grup Ülkeler	Almanya, Avusturya, Belçika, Danimarka, Finlandiya, Fransa, Güney Kıbrıs, Hollanda, İrlanda, İspanya, İsveç, İtalya, İzlanda, Lihtenştayn, Lüksemburg, Malta, Norveç, Portekiz, Yunanistan	600	750
3. Grup Ülkeler	Bulgaristan, Çek Cumhuriyeti, Estonya, Hırvatistan, Kuzey Makedonya, Letonya, Litvanya, Macaristan, Polonya, Romanya, Sırbistan, Slovakya, Slovenya, Türkiye	450	600

HİBE ÖDEMESİ

- Tüm belgelerin tamamlanmasından sonra Erasmus Hibesinin:
  - %80'i öğrenci yurtdışına çıkamadan önce veya çıktıktan sonra hibe sözleşmesi imzalama tarihinden itibaren 30 gün içerisinde,
  - Kalan %20'si ise yurtdışından döndükten sonra başarılı olması ve tüm gerekli belgelerin tamamlanması durumunda öğrencinin hesabına yatırılır **(3/2 BAŞARI ORANI)**
  - Nihai Hibe, değişim sonunda karşı kurumdan alınacak **Katılım Sertifikası'nda** belirtilen **başlangıç ve bitiş** tarihlerine göre yeniden hesaplanır. Bu hesaplamada pasaport giriş-çıkış mühürleri de dikkate alınır.

HİBE ÖDEMESİ

Başarı Oranına Bağlı Olarak Yapılan Hibe Kesintisi

BAŞARI ORANI	HİBE KESİNTİSİ
%65 - %50	5%
%49 - %25	10%
%24 - %5	15%
%4 - %0	20%

Başarı oranına göre yapılan hibe kesintisi kalan %20 hibe ödemesi üzerinden yapılır.

DOKÜMANLAR

HAREKETLİLİKTEN ÖNCE :

- Kabul Mektubu
- Learning Agreement (Before Mobility)
- Sağlık Sigortası
- Pasaport Fotokopisi
- Vize Fotokopisi
- Euro Hesap Bilgileri
- Hibe Sözleşmesi
- Seyahat hususunda belge (Uçak Bileti/Rezervasyon)

HAREKETLİLİK SIRASINDA :

- Arrival Form
- Learning Agreement (During Mobility)
- Online Dil Sınavı (OLS)

DÖNDÜKTEN SONRA :

- Katılım Belgesi
- Pasaport Giriş-Çıkış Mühürlerinin Fotokopisi
- Learning Agreement (After Mobility)
- Transkript
- İKÜ Transkript
- Kişisel İzlenim Yazısı
- Departure Form
- Online Dil Sınavı (OLS)
- Erasmus Anketi

DOKÜMANLAR

Arrival Form Örneği

İSTANBUL KÜLTÜR UNIVERSITY

ERASMUS STUDENT MOBILITY

ARRIVAL FORM

Name and Surname of the Student	
Host Institution	
ARRIVAL DATE **...../...../20..**	

Institutional coordinator's signature

.....

Stamp of the Host Institution

To be sent by e-mail to:

uib@iku.edu.tr

Istanbul Kültür University
International Office

DOKÜMANLAR

Departure Form Örneği

İSTANBUL KÜLTÜR UNIVERSITY

ERASMUS STUDENT MOBILITY

DEPARTURE FORM

Name and Surname of the Student	
Host Institution	
DEPARTURE DATE **…../…../20..**	

Institutional coordinator's signature

……

Stamp of the Host Institution

To be sent by e-mail to:

uib@iku.edu.tr

İstanbul Kültür University
International Office

DOKÜMANLAR

Katılım Belgesi Örneği

ISTANBUL KÜLTÜR UNIVERSITY

ECTS Label

Erasmus+

TÜRKİYE ULUSAL AJANSI
TURKISH NATIONAL AGENCY

ERASMUS STUDENT EXCHANGE
20___-20___ ACADEMIC YEAR
_____SEMESTER

Confirmation of Participation

It is hereby certified that

Name and Surname of the Student

was enrolled and has studied as an Erasmus exchange student at

Name of the Higher Education Institution

Between

Begining of the Courses : ___/___/____
End of the Final Exams : ___/___/____

DATE STAMP SIGNATURE
Position Name Surname

ONLINE LANGUAGE SUPPORT (OLS)

- Sistemin temel amacı, Erasmus+ programının, yararlanıcıların dil seviyelerine sağladığı katkıyı ölçmektir.

Sisteme Giriş

OLS tanımlaması, öğrenciler gidiş evraklarını Ulusararası İlişkiler Birimine teslim ettikten sonra yapılır. Tanımlama işleminden sonra, otomatik olarak öğrencilerin başvuru sistemindeki e-posta adreslerine kullanıcı adı ve parola gelir. Öğrenciler, e-postadaki adımları takip ederek sisteme giriş yapar, kendi profillerini oluşturur ve ilk sınavı çözerler.

Zorunlu Sınavlar

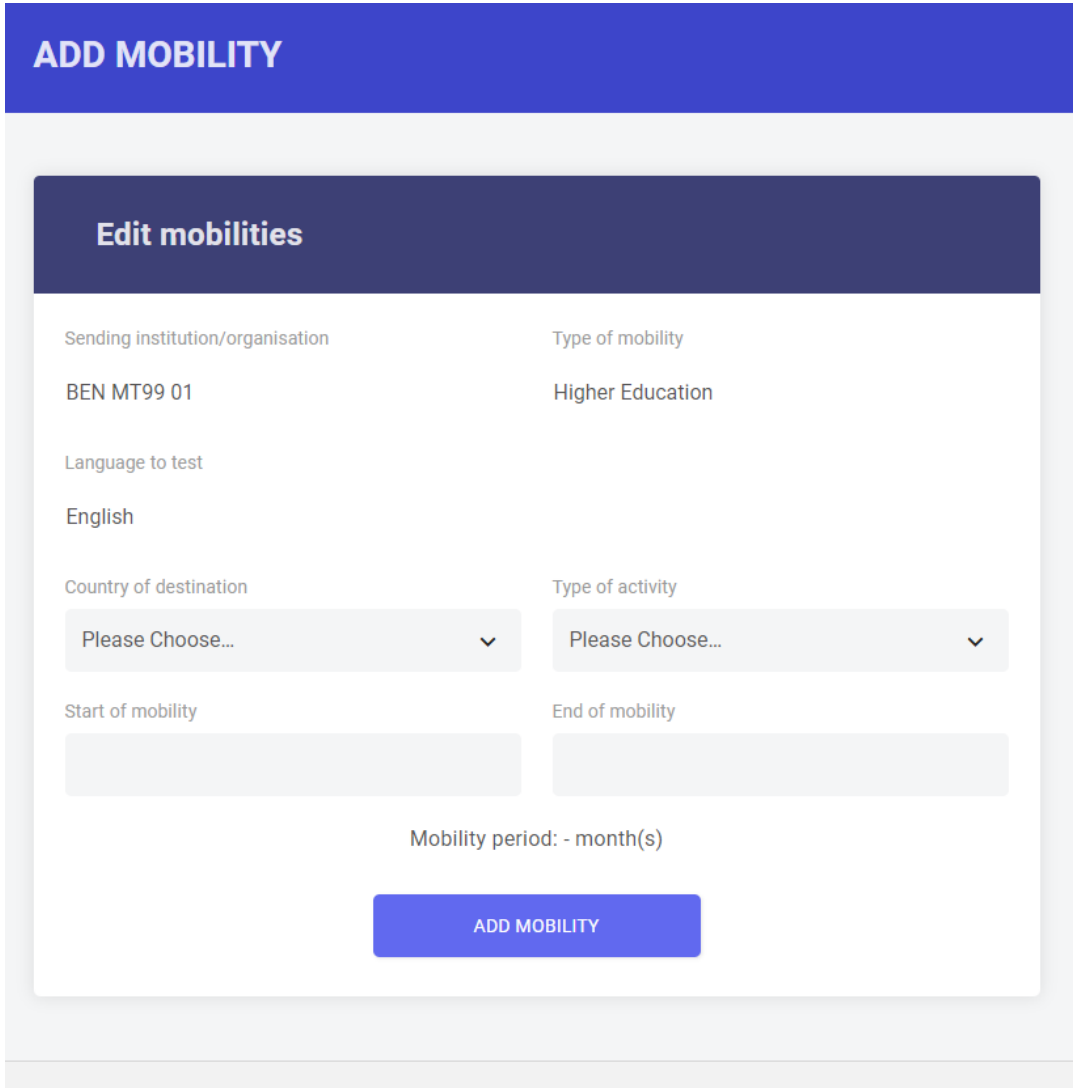
Öğrenciler, faaliyetlerine başlamadan önce ve faaliyetlerini tamamladıktan sonra ayrı ayrı olmak üzere, OLS sistemi üzerinden iki sınav olurlar. Her iki sınav da zorunludur, ancak sınav sonuçları faaliyete herhangi bir engel teşkil etmemektedir.

İsteğe Bağlı Dil Kursu

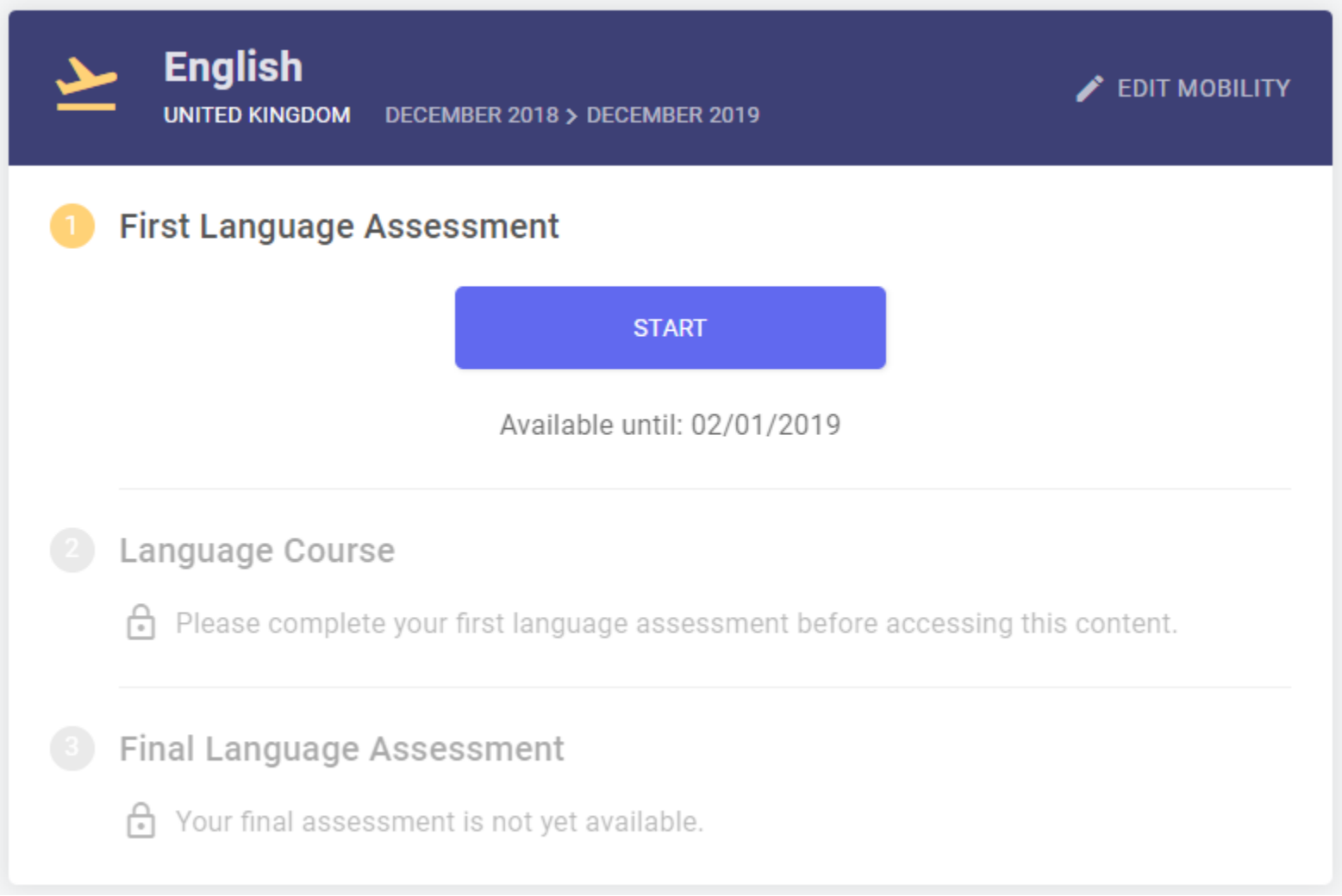
Öğrenciler, isteklerine bağlı olarak, gittikleri ülkenin dilinde çevrimiçi dil kursundan yararlanabilirler. Öğrencilerin, kurs taleplerini Ulusararası İlişkiler Birimine iletmeleri gerekmektedir.

OLS

ONLINE LANGUAGE SUPPORT (OLS)



ONLINE LANGUAGE SUPPORT (OLS)



ONLINE LANGUAGE SUPPORT (OLS)

Congratulations

Your level in English is:

A1- A1 **A2** B1 B2 C1 C2

You can understand and identify essential information on simple and routine matters in common social and professional situations.

How was your assessment?

We'd love to hear from you!

Take a quick survey.

CEFR

Grammar **A2**

You understand simple grammatical structures and sentence connectors linking groups of words.

Vocabulary **A2**

You understand connected words and phrases and commonly used vocabulary related to your environment, background and areas of interest.

Listening comprehension **B1**

You can understand the main points of clear, standard speech in familiar social and work-related domains, as well as many radio and TV programmes on current affairs or topics of interest, when the delivery is relatively slow.

Reading comprehension **A2**

You are able to understand and identify essential information in simple, everyday materials such as menus, timetables, brochures and basic written correspondence.

CONTINUE

ONLINE LANGUAGE SUPPORT (OLS)

Results of your language assessment

OLS

LAST NAME

FIRST NAME

TAKEN ON

2019-09-27

LANGUAGE TESTED

English

LEVEL ACHIEVED

A2

You can understand and identify essential information on simple and routine matters in common social and professional situations.

View your breakdown of results by skill

GRAMMAR **A2**

You understand simple grammatical structures and sentence connectors linking groups of words.

VOCABULARY **A2**

You understand connected words and phrases and commonly used vocabulary related to your environment, background and areas of interest.

READING COMPREHENSION **A2**

You are able to understand and identify essential information in simple, everyday materials such as menus, timetables, brochures and basic written correspondence.

LISTENING COMPREHENSION **B1**

You can understand the main points of clear, standard speech in familiar social and work-related domains, as well as many radio and TV programmes on current affairs or topics of interest, when the delivery is relatively slow.

Diğer Dokümanlar

Süre değişiklikleri için;

- Uzatma Formu
- Kısaltma Formu
- Vazgeçme Formu

  - Süre değişim taleplerinde Bölüm Erasmus Koordinatörü'ne ayrıca dilekçe verilmeli !

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SORU & CEVAP